

REGULAR SESSION

January 9, 2020

Present: Trustees: Mike Cooper, Shannon Mason, Ted Locke, Robin Ballard, Jim Howard, Mayor Pro-Tem Ervin Maltbie

Absent: Mayor Lindsay Walker

Guests: Holli Locke, Dan McVey, Marcia Elstob, Bernie Alvarez, Tim Tyus, Dwight Gooch, Jeremy Gooch, Brett & Crista Figgins, Rod & Rhonda McGee

Staff present: Merna McGinnis, Interim Town Manager/Clerk/Treasurer
Lyn Margolis, Administrative Assistant
Riley Cooper, Police Officer
Keagan Gonzales, Police Officer
Todd Messenger, Town Attorney

Item 1: Meeting was called to order at 6:03 pm by Mayor Pro-Tem Maltbie.

Item 2: Pledge of Allegiance

Mayor Pro-Tem Maltbie asked for a moment of silence for the Honor of Theresa Duncan, who took care of Memorial Park.

Item3: Roll Call

Trustee Locke, Trustee Howard, Trustee Maltbie, Trustee Ballard, Trustee Mason, Trustee Cooper

Absent: Mayor Walker

Item 4: Approve Minutes

Trustee Locke made a motion and seconded by Trustee Cooper to approve the minutes of the Regular Meeting December 12, 2019. Motion carried unanimously.

Item 5: Approve Bills

Trustee Ballard made a motion and seconded by Trustee Howard to approve the bills as listed.

Vote Yes: all Vote No: none

The Fairfield and Woods bill came in today and the Board of Trustees approved to pay right away with the approved bills.

Item 6 Retail or 3.2 Beer Liquor License Renewal Application for Liquor Store License (City); Thomas J dba City Liquor, 708 Main Street, Springfield CO, Thomas Cook – Postponed until the February meeting as Mr. Cooper did not receive his renewal application.

Item 7 Christmas Lighting Contest winners

1st place – Brett & Crista Figgins – 444 E 4 – awarded \$100

2nd place – Rod & Rhonda McGee – 308 E 7 – awarded \$75

3rd place – Tim & Judy Tyus – 900 Roosevelt – awarded \$50

Honorable mentions: Matt and Robin Ballard, Dianne Sylvester, and Annie and John Piper

Item 8 Mr. Darrin Deen would like to move the mobile home from 701 Truman to 824 Kansas to remodel the home. Mr. Deen made other arrangements for the mobile home.

Item 9 Public Comment for Non-Agenda Items

Dwight and Jeremy Gooch, owners of Baca County Foods introduced themselves to the Board of Trustees. They have been here a little over a year, intend to be here for a long time, and would like to help the community. Their family is from Tribune.

Trustee Mason noticed they are starting a Recycling program. Jeremy stated they will take plastic bottles, cans, and cardboard. We have a recycling center in Tribune, where he will haul it. It is not for profit, just to get items recycled.

Mr. Gooch stated they have a Big Supplies Program that is not what they sell on the shelf: items for bathrooms and office buildings. They get a truck 3 days per week, so we can get your order to you fast and easily. Please stop by our office to check prices.

Item 10 Resolution No 20-01 Resolution providing for the scheduling of meetings, designation of posting notices and designation of the official newspaper.

Trustee Cooper made a motion and seconded by Trustee Ballard to accept Resolution No 20-01.

Vote Yes: Trustees Ballard, Howard, Locke, Mason, Cooper, Maltbie No: none Motion carried.

Item 11: Resolution 20-02 a Resolution to Ratify Resolution 19-15 a Resolution to set the Mill Levy
Clerk McGinnis amended the resolution to show the credit levy of 0.443 on the document.

Trustee Ballard made a motion and seconded by Trustee Cooper to accept Resolution No 20-02.

Vote Yes: Trustees Ballard, Howard, Locke, Mason, Cooper, Maltbie No: none Motion carried.

Item 12: Landfill discussion

Trustee Locke would like to approve Town Attorney Todd Messenger to write ordinance to establish an enterprise fund for the landfill, before we entertain a loan to put more money into the landfill.

Attorney Messenger said they will write the ordinance for the Landfill Enterprise Fund. We want to make sure all of the trustees are informed and on board with how this will be approached, and to

delegate responsibilities to get the project underway. There is potentially the opportunity for Baca County to put in labor for the project at no cost to the town, at least the preliminary work at the landfill. The Engineering has contemplated another construction contractor to supervise or to complete the more detailed work to complete the project. We need to establish a detailed approach with a committee of trustees or a designated representative to finish the project.

Trustee Ted Locke volunteered to be the liaison/spokesperson with the landfill consultants for the town, to oversee the landfill. Trustee Cooper would like Trustee Ted Locke, because of his background, to be a liaison for the town and he will assist Trustee Locke as a Landfill Sub-Committee. They will report back to the Board of Trustees. All trustees agreed: Trustees Mason, Cooper, Howard, Ballard, Locke and Mayor Pro-Tem Maltbie.

We will schedule a Work Session to have Trustee Ted Locke present what he discovered at the Baca County Commissioner meeting and to talk about the debt upon the Town. A copy of the current Landfill Fees - revised 5/11/2017 was passed out to everyone present. They will discuss the landfill fees and may invite consultants too. Trustee Locke will set the date with Ms. McGinnis.

Trustees can communicate with Clerk Merna McGinnis via town email when you are scheduling something, or corresponding with questions for a contractor, or questions on any issue. Merna can then communicate with the other members of the Board via individual email with your information. Then there is not a discussion via "reply All" which avoids the issue of a meeting by email.

Todd Messenger, Attorney expressed that they are given direction to write the ordinance for the Landfill Enterprise Fund to prepare for adoption. Todd will draft something and send it to Merna for the meeting in February.

The Hemp Farm would like to bring 40 bales of hemp stalk and 5-10 loads of BioMass to the landfill. Ms. McGinnis would like the Board to give the employees direction. The stalks can go in the burn pile for now. The Board would like to know what the BioMass consists of and set up for further discussion and work session.

Item 13: Codification Discussion

Town Attorney Todd Messenger stated that the town contracted with MUNICODE a long time ago to gather all the ordinances, recodify the codified code, to include the updated ordinances and do a review with currently applicable State Law. MUNICODE did a good job.

Our attempt to tackle this chapter by chapter with the board didn't materialize, which may be more than this recodification needs to proceed. If we all agree, he suggested we ask MUNICODE to give back what the town has, without any changes at this point. We can then answer MUNICODE's questions, get it back and adopt it. That gives us an organized document and a clean starting point from which to begin. It is important to adopt this new code that can be posted on line, and in one place for all to view. Then we can make amendments to this newly adopted code.

The entire board is in agreement with this approach.

Todd has only 13 codes questions in the whole document that can be quickly answered with MUNICODE. Then there are some larger cases that need a little more studying. We would like to have the Boards consent to have MUNICODE turn the draft back to Springfield in preparation to adopt the IBC and take action to make the code shorter.

Springfield Municipal Code sets up a number of standing sub-committees which MUNICODE has recommended deleting and enabling ad hoc sub-committees to be established. The Landfill sub-committee is not one of them and will need to be created.

We ask the Board of Trustees and the Fire Chief to take time to review Article 6, page 22 Fire Department to get it to conform to reality. We can address this section after we have the new proof. Then we can adopt the changes.

Town Attorney Todd Messenger was given direction to move forward with the review of the code by all Trustees Present. Yes: Trustees Locke, Ballard, Cooper, Howard, Mason and Mayor Pro-Tem Maltbie.
No: none

Item 14: General Business

- A. Coffee Chats – does the Board want to continue them? Yes, the board will continue the Coffee Chats at this time. Manager/Clerk McGinnis will send an email to Bernie Alvarez Guder who volunteered to post on social media. To post with no comment – just social media.

Trustee Ballard opened the floor for Bernie Alvarez-Guder, who explained Hemp. The biomass is basically what is left over when you strip the stalk. Some hemp is for CBD and some is for the fibers. The CBD is from the flower. The Biomass is the leaves, the seeds, the stalk which can be used for rope, material, fertilizers or animal feed. The seeds depend on the extraction of the oils and that process. These can be good for the soil and will not contaminate. Ask the developer for the COA – Certification of Analysis, which will tell you what is in the hemp. Trustee Cooper thanked Bernie for the information. They will take it to the landfill work session and engineers for how the Town will proceed, and what the product is after or during burning.

Item 15: Administrative Reports

Town Manager

Interim Town Manager/Clerk/Treasurer Merna McGinnis

Nomination petitions are available which must be returned by January 27, 2020.

Ms. McGinnis sent applications for the Clerk position to all the Trustees to review and prepare for interviews. The Board consulted Attorney Todd Messenger about background or CBI checks. Todd will research and respond by email to Ms. McGinnis by Friday 1/10/20.

There will be a landfill inspection Wednesday, 1/15/2020.

Town Attorney

Town Attorney Todd Messenger

We discussed the re-codification.

It has been quiet in code enforcement for a few weeks. Let Clerk Merna know if there are code enforcement issues that need to be addressed.

Attorney Messenger stated that DOLA has an Energy Impact Grant for creating a Comprehensive Planning and Zoning project. Think about how to fund it and create a new zoning strategy.

Attorney Messenger addressed the Trustee's question of the structure of government in Springfield and what is the roll of mayor and town manager as far as administration affairs of the town? This is part of the workshop discussion and part of re-codifications and code reform.

Treasurer - Interim Town Manager/Clerk/Treasurer Merna McGinnis

Ms. McGinnis presented the sales tax report – November is \$42755, the report for December will arrive in February 2020.

The General Fund balance grew by \$83,000.00

Police Department - Chief of Police

Chief Martin is in Denver at a Chief's conference and not present at this meeting. Officer Cooper asked if there were questions about the monthly report.

The police department made upgrades to the feeding stations at the dog pound. They are more sanitary. Keagan Gonzales has returned from academy training and began his FTO training with Chief Martin in December.

Item 14: Mayor and Trustee Reports

Mayor Pro-Tem Maltbie presented an option to have the Mayor more involved in the working and managing of the town. Maybe the Mayor could work into a joint action as manager. The timing of this is out of sync due to the election in April 2020 and it could not be in effect for this next administration.

Todd Messenger presented ideas about writing a city charter if you want a strong mayor position.

Trustee Locke asked Planning and Zoning Chair Bernie Alvarez-Guder the status of the CDOT annexation. She stated that it is at a standstill since the passing of Town Manager Clark and until a new manager is appointed. There have been no meetings. She will send information to Interim Manager McGinnis to follow-up with CDOT and set a meeting time to review the status.

Item 15: Adjournment

Trustee Ballard made a motion to adjourn and was seconded by Trustee Cooper.

Meeting adjourned at 8:11 pm.