

**SPECIAL SESSION**

**FEBRUARY 6, 2020**

Present: Mayor Pro-Tem Ervin Maltbie  
Trustees: Mike Cooper, Ted Locke, Jim Howard

Absent: Mayor Lindsay Walker, Trustee Robin Ballard, Trustee Shannon Mason

Staff present: Merna McGinnis, Interim Town Manager/Town Clerk

Meeting called to order at 6:02 p.m.

Roll call

Trustee Cooper, Mayor Pro-Tem Maltbie, Trustee Locke, Trustee Howard

Absent: Trustee Ballard, Trustee Mason, Mayor Walker

Executive Session

I move to go into Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving any specific employees who have requested discussion of the matter in open session.

No adoption of any proposed policy, position, resolution, rule, regulation or formal action shall occur at any Executive Session that is not open to the public.

It's February 6, 2020 and the time is 6:07 p.m. For the record, I am the presiding officer, Ervin Maltbie, Mayor Pro-Tem. As required by the Open Meetings Law, this executive session is being electronically recorded.

Also present at this executive session are the following persons:

Mayor Pro-Tem Ervin Maltbie

Trustee Mike Cooper

Trustee Jim Howard

Trustee Ted Locke

Interim Town Manager/Town Clerk Merna McGinnis

This is an Executive Session for the following purpose: For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving any specific employees who have requested discussion of the matter in open session.

I caution each participant to confine all discussion to the state purpose of the Executive Session, and that no formal action may occur in the Executive Session.

If at any point in the Executive Session any participant believes that the discussion is going outside the proper scope of the Executive Session, please interrupt the discussion and make an objection.

I hereby attest that this recording reflects the actual contents of the discussion at the Executive Session and has been made in lieu of any written minutes to satisfy the recording requirement of the Open Meetings Law.

The time is now 7:32 p.m., and we now conclude the Executive Session and return to the open meeting.

The time is now 7:32 p.m., and the Executive Session has been concluded. The participants in the Executive Session were:

Mayor Pro-Tem Ervin Maltbie

Trustee Mike Cooper

Trustee Jim Howard

Trustee Ted Locke

Interim Town Manager/Town Clerk Merna McGinnis

Trustee Howard made a motion and seconded by Trustee Cooper to go out of Executive Session at 7:32 p.m. Vote: Yes – Cooper, Maltbie, Locke, Howard

For the record, if any person who participated in the Executive Session believes that any substantial discussion of any matters not included in the motion to go into the Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Seeing none, the next agenda item is:

#### Town Clerk position

Trustee Cooper made a motion and seconded by Trustee Locke to offer the Town Clerk position as advertised to Ms. Tammy Newman pending a background check. Vote: Yes – Cooper, Maltbie, Locke, Howard.

Ms. McGinnis will talk to Attorney Messenger regarding the Town Clerk position prior to offering the position to Ms. Newman.

#### Adjournment

Trustee Locke made a motion and seconded by Trustee Cooper to adjourn the meeting at 7:59 p.m.