

REGULAR MEETING BOARD OF TRUSTEES

May 11, 2023

ITEM 1 **Call to Order, 6:00 pm**

ITEM 2 **Roll Call**

Present: Mayor Gibson, Trustee Brady, Trustee Billings, Trustee Cooper, Trustee McVey, Trustee West, Trustee Wittler

Absent: None

Phone/Computer: Trustee West

Guest Present: Lexie Brooks, Kathy Self, Linda Gibson, Jeremy Capuccio, Ivan Perry, Tawnie Lusk, Van Walker

Staff Present: Merna McGinnis, Town Manager
Tammy Newman, Town Clerk
Don Steerman, Town Attorney
Clay Klipfel, Police Chief

ITEM 3 **Pledge of Allegiance, led by Mayor Gibson**

ITEM 4 **Prayer, led by Trustee Wittler**

ITEM 5 **Approve Minutes of the April 13, 2023 Board of Trustee's Regular Meeting.**

Approve Minutes of the April 27, 2023 Board of Trustee's Special Meeting.

Trustee McVey made motion to approve April 13, 2023 regular meeting minutes and April 27, 2023 special meeting minutes. Seconded by Trustee Billings.

Motion Passed.

ITEM 6 **Approve Bills**

Ms. McGinnis asked for approval to pay the Steerman Law bill of \$2,035.00, Element Engineering \$11,595.00 and two (2) UTB Transformers bills \$8,318.00 for the housing project and \$36,795.00 for the town.

Trustee McVey questioned general fund bills, hot oil truck for \$30,000.00 and reimbursement on annual deductible for Vic McGinnis. Ms. McGinnis explained hot oil truck was budgeted for 2023 for street department. The annual deductible reimbursement was approved for the PPO plan employees as they don't receive the HSA contribution.

Trustee Brady made motion to approve bills as presented, with additions of Steerman Law invoice of \$2,035.00, UTI transformers \$45,113.00 and Element Engineering \$11,595.00. Seconded by Trustee Billings.

Motion Passed.

ITEM 7 **Public Comment for Non-Agenda Items**

Anyone who would like to address the Board of Trustees on any matter other than an agenda item will be given an opportunity, 3-minute time limit each person after signing the roster.

Jeremy Capuccio Project Manager for Limitless, have plans of running a transmission line from Pueblo Colorado to Guymon, Oklahoma. The transmission line will be running to the north of the Town of Springfield but south of the Springfield Airport and would like permission for Three Corners Connector's survey team to be escorted by town employee onto airport property to conduct their surveying. Three Corners Connector will provide reasonable notice to Town prior to initiating survey activities and Town will receive compensation of \$3,500.00. Discussion on striking from permission form, environmental, biological, cultural resources and geotechnical and soil borings.

Trustee Brady made motion to approve the Three Corners Connector form with corrections discussed. Second by Trustee Cooper.

Mr. Walker, wanted to thank Fire Chief Westphal and Chief Klipfel for fast response at the school fire drill. Mr. Walker praised Chief Klipfel and Officer Guess for being present at the Springfield Prom and staying the entire time. The staff, parents and kids enjoyed having them present.

Ivan Perry, addressed the Trustees on needs and wants of the citizens of the town and wanted to make sure the Trustees were open for the wants and needs of the citizens. Trustee Cooper and Trustee Brady both commented the Trustees work together to try and address issues and work in the best interests for the citizens of Springfield. Mayor Gibson also discussed the cost of cleaning up properties around town and that most properties are private owned and there is only so much the town can do.

ITEM 8 Appointment

Shealynn Robins, Town Clerk/Treasurer

Linda Gibson gave oath of office for Town Clerk to Shaelynn Robins.

Trustee Cooper made motion to appoint Shealynn Robins as Town Treasurer. Second by Trustee Billings.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 9 Memorandum of Understanding for Control of Confidential Data (Sales Tax)

Trustee Wittler made motion for Shealynn Robins to collect sales tax from the state. Second by Trustee Cooper.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 10 Tree Board, Kathy Self

Ms. Self, thanked the street dept. for helping with the flower pot replacements and statues. Will be asking every family in town to plant a tree this year to keep up with all the tree removals that has happened around town and the school.

Larry Duncan & Lynn Killinger terms will be up in July 2023, so next month will need to reappoint them for 3-year terms.

June 2022 the 30th year celebration of Memorial Park was held. In October 2022 during Arbor Day celebration Bill Bunting sculpture was unveiled. It was agreed to compensate Mr. Bunting \$1,200.00 dollars, to date he has not been paid, as donations have been slow coming in. Ms. Self-asked Jordan industries for the \$1,200.00 and asks that the donations that have come in to also go to Mr. Bunting. This topic was tabled until next meeting.

ITEM 11 Lost Dog Bar & Grill Liquor License Renewal

Tavern License (City) liquor license renewal; Marla Humphrey., dba The Lost Dog Bar and Grill, LLC, 889 Main Street, Springfield, CO, Marla Humphrey.

Trustee McVey made motion to approve The Lost Dog Bar & Grill renewal liquor license. Second by Trustee Billings.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 12 Appointment Springfield Board of Adjustments, John Overhouser, finish out the 3-year term, Exp. July 2023

Trustee Cooper made motion to appoint John Overhouser to the Board of Adjustment to finish out the open 3-year term expiring July 2023. Second by Trustee Brady.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 13 General Business

A. Safebuilt Quote for plan review and remote building inspections.

Discussion on the web conference with Safebuilt viewing the remote inspections, and would the general contractors do it or even feel comfortable doing it. Lots of discussion on getting rid of the building code all together. Town Attorney Steerman will draft an ordinance to get rid of the building code for review during next meeting in June.

B. Letter of resignation from Springfield Housing Authority Board from Charlotte Fortik.

Trustee Cooper made motion to accept Charlotte Fortik letter of resignation. Second by Trustee McVey.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

C. Letter from Galen Reed, to finish out open term (July 2026) for the Springfield Housing Authority Board as the resident contact.

Trustee Cooper made motion to accept Galen Reed to finish term for the Springfield Housing Authority Board as the resident contact. Second by Trustee Billings.

Yes: Trustees Billings, Brady, Cooper, West, Wittler, Mayor Gibson.

No: None

Abstain: Trustee McVey

Motion Passed.

ITEM 14 Administrative Reports

Merna McGinnis, Town Manager/ Treasurer

Start cashing in CDs in June moving into COLTRUST, where interest is higher. So far to date interest earned has been greater than all last year's interest income.

Reminder of the USDA shop talk on May 17th 1:30 to 6:00 pm, at the resource center.

USDA would like to do a presentation to the town for the grant money awarded for the water project, at 10:30 am at town hall.

Tammy Newman, Town Clerk:

Mayor Gibson, Heath Piper and Tammy Newman reviewed three (3) excellent applications for the 2023 Arkansas River Power Authority and Springfield Municipal Light & Power Scholarship. Aubrey Summers was selected as the recipient of the scholarship. Aubrey plans to continue her education at the University of Tennessee at Martin.

May 4th I met with Lisa Schlotterhausen to go over swimming pool and bathhouse project. Showed her the pool and bathhouse. June Jambree, June 3rd Lisa will be walking around talking and doing a survey for community involvement to put into grant applications. During the June Jambree we will be selling t-shirts and hope a dunking tank (which trustees can we sign up).

Planning a dinner & dance (live band) with a ducky dash race for July 22 at the memorial park. Planning some swim nights with different themes (glow night) and JAWS movie night.

Michael Yerman wanted me to pass a very big thank you to the board and especially Heath Piper and Mike Ingle for all the hard work to getting the houses ready and for make the housing project a success. The two houses sold should be closed on this week and the duplexes hopefully finished next week or so.

Town did receive the LWCF grand of \$248,000.00, just need to get a few things to the LWCF board.

Don Steerman, Town Attorney

Next meeting Attorney Steerman will be gone, Lance Clark will be here and will handle the building code ordinance.

Chief Klipfel, Police Department

Gavin Willimon applied for financial aid for the police academy and received \$7,000.00.

Joan Day has received her PACFA animal control certification. Joan also went in and painted at the pound so the kennels look very nice.

Officer Reeves went to Trinidad for a sexual assault investigation training.

Planning on doing a cop summer project called, Community Oriented Policing Project. The project for this summer will be a 3 on 3 basketball tournament for new basketball backboards and rims for the Springfield Park.

Mayor Gibson read a Proclamation Proclaiming May 14th-20th as Police week.

Hopefully the new police vehicle should be done next week.

ITEM 15 Mayor and Trustee Reports

Correspondence

Shannon Mason, thank you card for the windchimes in memory of Sheila Mason.

TBK bank thank you card to the town for all the hard work the town does for our community. TBK brought in pizzas for all the town employees for lunch.

Trustee McVey announced school auction of the equipment from the cafeteria, at school bus barn on Saturday June 3rd.

Trustee Wittler asked about signage for the swimming pool to keep the kids safe on concerns about registered sex offenders coming into the pool area. Discussed options of signage or an ordinance. Town Attorney Steerman will work on signage for next meeting.

Trustee McVey asked how is the cleanup process going on the property at 1201 Sante Fe. Was discussed that it is still in process of getting the deed to the property to the new owners.

Mayor Gibson announced to everyone that Saturday May 13th there would be planting of flowers in the new main street flower pots, everyone is invited to come join the fun.

Chief Klipfel introduced Officer Derek Guess to the Trustees.

ITEM 16 Adjournment

Trustee Cooper made motion to adjourn at 7:47 pm. Seconded by Trustee Billings. Motion Passed

Next Regular BOT Meeting June 8, 2023, 6:00 PM