

REGULAR MEETING BOARD OF TRUSTEES

June 8, 2023

ITEM 1 Call to Order-6:00 PM

ITEM 2 Roll Call

Present: Mayor Gibson, Trustee Brady, Trustee Billings, Trustee Cooper, Trustee McVey, Trustee West, Trustee Wittler

Absent: None

Phone/Computer: Lance Clark, Assistant Town Attorney

Guest Present: Lexie Brooks

**Staff Present: Tammy Newman, Town Manager
Shealynn Robins, Town Clerk/Treasurer
Mike Ingle, Water/Waste Water Superintendent
Starla Westphal, Swimming Pool**

ITEM 3 Pledge of Allegiance, led by Mayor Gibson

ITEM 4 Prayer, led by Trustee West

ITEM 5 Approve Minutes of the May 11, 2023 Board of Trustee's Regular Meeting.

Trustee McVey made motion to approve May 11, 2023 regular meeting minutes. Seconded by Trustee Wittler.
Motion Passed.

ITEM 6 Approve Bills

Ms. Robins asked for approval to pay the Steerman Law bill of \$1,323.50.
Trustee Cooper questioned water and sewer fund bills, FNBO bill that includes Mike Ingle's Training. Ms. Newman and Ms. Robins explained that even though the training was in April, the charges just now showed up on the statement.
Trustee McVey asked a question about general fund bills, in specific the bill for Ron Greenlee. Ms. Robins explained that was an error and was supposed to be removed off the bills list.
Trustee Brady made motion to approve bills as presented, with addition of Steerman Law invoice of \$1,323.50. Seconded by Trustee West.
Motion Passed.

ITEM 7 Public Comment for Non-Agenda Items

Anyone who would like to address the Board of Trustees on any matter other than an agenda item will be given an opportunity, 3-minute time limit each person after signing the roster.

Starla Westphal, Swimming Pool Manger, was present to let the board of trustees know that she had a total of 91 swimmers for opening day. Also have 89 kids signed up in swimming lessons for first session. Second session is also filling up quick as well as she is getting kids from all over the region, with her farthest being from Oklahoma City. Was able to have two more lifeguards WSI certified. The WSI instructor's certification was paid through Baca County Health Nurse.

ITEM 8 Southeast Colorado Hospital-Environmental Review Assessment (CEST)

Dave Engel

Dave Engel was present to go over the Southeast Colorado Hospital-Environmental Review Assessment. He first wanted to thank the board of trustees who attended the ground breaking event for this project. Mr. Engel went on to explain how typically DOLA CSBG grants are typically granted to counties or municipalities, and because of this they are needing one piece to be passed through the Town of Springfield for this grant. A notification is required to be posted in the newspaper to inform the community that there will be an environmental review assessment for asbestos, lead, or lead paint. The notification will run for 7 days. Mr. Engel would like to get permission from the board of trustees to be able to run this posting, and also have Mayor Gibson sign the environmental review assessment.

Mayor Gibson explained the funding that was received for this project was money left over from COVID dollars, and the state is trying to get rid of the money by opening it up to other entities. Since the DOLA CSBG grant are earmarked a certain way, special districts can't apply as the entity for the environmental piece, only counties or municipalities are able to. Mayor Gibson also stated that he spoke with Joe Aldrich (Synergy Construction) and Brett Hillberry (DOLA) in regards to the environmental review assessment. Mr. Aldrich explained to Mayor Gibson that the board of trustees approving to allow Mayor Gibson to sign is a low risk. All that it would mean by Mayor Gibson signing, is that the project is following and abiding by the guidelines and regulations for the environmental review assessment.

Mayor Gibson did ask from our assistant town attorney, Lance Clark, if he had anything he wanted to add about this environmental review assessment. Mr. Clark stated that from his understanding, this piece is required in order for the funds to be released.

Trustee Cooper asked if there would be any liability or responsibility of the town if any lead or asbestos is found? Mr. Engel informed the board of trustees that the responsibility and liability will be with the project, and the cost will not be with the town. Trustee Cooper stated that as long as there is no liability or responsibility of the town, and just being used as a pass through, he does not have an issue with Mayor Gibson signing the assessment.

Trustee West made motion to approve Mayor Gibson signing the agreement with Southeast Colorado Hospital for the CEST. Second by Trustee Billings.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 9 Cobblestone Change of Manager Application

Change of Manager Application; Cobblestone Inn & Suites

Ms. Newman asked for approval for the Cobblestone Inn & Suites liquor license change of manager application submitted for new manager Floyd Hillis-Cooper. Mr. Hillis-Cooper has completed all classes, background, fingerprinting and all fees have been paid.

Trustee McVey made motion to approve Cobblestone Change of Manager Application. Second by Trustee Brady.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 10 Springfield Truck Stop Liquor License Renewal

Liquor License Renewal; Springfield Truck Stop

Ms. Newman asked for approval on renewal liquor license for the Springfield Truckstop. All required fees and application have been submitted.

Trustee Cooper made motion to approve Springfield Truck Stop Liquor License Renewal. Second by Trustee Billings.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 11 Resolution 23-06 Corporate Authorization for Frontier Bank

Trustee Cooper made motion to approve Resolution 23-06 Corporate Authorization for Frontier Bank. Second by Trustee Wittler.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 12 Resolution 23-07 Corporate Authorization for TBK Bank

Trustee Cooper made motion to approve Resolution 23-07 Corporate Authorization for TBK Bank. Second by Trustee Wittler.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 13 Resolution 23-08 Corporate Authorization for GN Bank

Trustee Cooper made motion to approve Resolution 23-08 Corporate Authorization for GN Bank. Second by Trustee Billings.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 14 Resolution 23-09 Corporate Authorization for Community State Bank

Trustee Cooper made motion to approve Resolution 23-09 Corporate Authorization for Community State Bank. Second by Trustee Wittler.

Yes: Trustees Billings, Brady, Cooper, McVey, West, Wittler, Mayor Gibson.

No: None

Motion Passed.

ITEM 15 Ordinance No. 356

Repealing the building code as provided in section 18-1

AN ORDINANCE REPEALING THE BUILDING CODE AS PROVIDED IN SECTION 18-1 OF THE SPRINGFIELD MUNICIPAL CODE.

Ordinance No. 356 first read with Trustee Cooper reading.

Mayor Gibson had a question in regards to when the International Building Code was adopted by the Town of Springfield.

Trustee Cooper made motion to approve first read and Amend Ordinance No. 356 with changes subject to the publication dates. Second Trustee Billings, Motion Passed.

Roll Call:

Yes: Trustee Brady, Trustee Cooper, Trustee Howard, Trustee McVey, Trustee West, Mayor Gibson.

No: None

Motion Passed

ITEM 16 Ordinance No. 357
Prohibition for a violent sex offender

AN ORDINANCE CREATING THE PROHIBITION FOR A VIOLENT SEX OFFENDER BEING ON THE PREMISES OF ANY CITY PARK, PLAYGROUND, SCHOOL, LICENSED DAY CARE CENTER, RECREATION CENTER, LIBRARY, OR PUBLIC SWIMMING POOL OF THE SPRINGFIELD MUNICIPAL CODE

Ordinance No. 357 first read with, Mayor Gibson reading.

Ms. Robins wanted to make sure that in the title the word “Day Car” is changed to “Day Care.”

Don Steerman, Town Attorney, did provide language for a sign to be posted at the swimming pool.

Trustee West made motion to approve first read and Amend Ordinance No. 357 with corrections on the title, Second Trustee Wittler, Motion Passed

Roll Call:

Yes: Trustee Brady, Trustee Cooper, Trustee Howard, Trustee McVey, Trustee West, Mayor Gibson.

No: None

Motion Passed

ITEM 17 General Business

A. Landfill letter for revisions to Revise EDOP

- a. Ms. Newman informed the board of trustees that the letter we received is informing the Town of Springfield that there will have to be a revision made to the EDOP. She stated that Michael Pretti, Souder, Miller & Associates will have to set up another contract to come back and complete any revisions that are required by the state.

B. Memorial Park Statue Donations

- a. At May 11, 2023 meeting, Kathy Self brought up the Memorial Park Statue Donations, and it was tabled. Ms. Newman was able to look, and we currently only received \$310 in donations for the Memorial Park Statue. Ms. Self did send a request out to Jordan Processing, to see if they would be willing to donate towards the Memorial Park Statue. As of yet, there has not been an answer from Jordan Processing, so Ms. Self did ask to table this again until next meeting. The goal is to get at least \$1500 in donations to pay for the statue to give to Bill Bunting who is creating the statue. Ms. Newman asked if the board of trustees wants to go ahead and give the \$310 to Bill Bunting? Board of trustees agreed to go ahead and pay out the \$310 to Bill Bunting.

ITEM 18 Administrative Reports

Clay Klipfel: Police Department

Chief Klipfel was not able to come to the meeting, but the board did review the police report.

Mike Ingle: Water/Wastewater Superintendent

Informed that the design portion of the water project is now in progress. There will start to be a lot of locates coming through while in the design process. There will have to be new meters and old fire hydrants that will have to be replaced during the water project. Also currently looking to find a bond council and interim financing for the water project.

Did send out the first round of samples for Well 13, and the second round of samples will be taken after July.

Trustee Cooper asked about Well 10 that the town is currently leasing from the Chenoweth family. The board agreed that it would be in the best interest of the town to reach out to the Chenoweth

family about discussing the possibility of purchasing Well 10. Ms. Newman and Mr. Ingle will be in charge of reaching out to the Chenoweth family to discuss this possibility.

Mr. Ingle did also want to inform the board that at the address near 12th Ave and Hill Street has been cleaned up.

Tammy Newman: Town Manager

Ms. Newman gave an update in regards to the LWCF grant. She is still trying to get cost on the bathhouse, but did meet with two engineers for the pool. Ms. Newman met with a Mr. Dustin Randle (Engineering Studio Denver) and Mr. Don Paddock (Paddock Pools) who both have experience designing pools and bath houses. A walk through was completed with both Mr. Randle and Mr. Paddock discussing the possible updates and needs for the swimming pool. Mr. Paddock did have a quote ready for the town, which includes the design and cost process. Mr. Randle is supposed to be getting a quote sent to Ms. Newman for his design and cost process. Ms. Newman would like to wait until we get Mr. Randle's quote before making a decision of which company to go with. The board agreed.

The Junebug Jamboree was a hit when it came to the t-shirts for the pool as the town was able to sell around 97 t-shirts and the sales are still on going. Katelyn from Katelyn's Flower Barn was really great to work with and she sold the shirts to us at cost, and she also stated that she would even buy the shirts back if the Town does not sell all of them. Will have the t-shirts still available to purchase at the town hall and the swimming pool.

During the Junebug Jamboree, Lisa Schlotterhausen and helper Mary walked around asking community members survey questions. The survey questions were made to ask community members what they thought was the biggest need in regards to outdoor recreation for Town of Springfield. Got a lot of feedback, which will help with searching for grants for the swimming pool.

Other fundraising events that are scheduled for the swimming pool are:

Glow in the Dark swim party on June 24, 2023 for ages 13-20 years old. Dinner and Dance with Ducky Dash will be on July 22, 2023, currently to be held at Memorial Park. Free swim day on July 4, 2023.

Trustee McVey presented a donation check of \$1,000 from D/M Auction to go towards the Springfield Swimming Pool.

Cobblestone Inn & Suites Grand Opening is June 13, 2023 from 2:00-4:00 PM. Ribbon cutting is at 2:30 pm.

Mike, Steve, Merna, and Tammy had a monthly meeting with element engineering.

Heath Piper, Electric Superintendent

Heath was not able to be present, but Ms. Newman did have information for the board of trustees.

Ms. Newman stated that Heath is needing to order two more transformers, as he used two transformers at the hotel and the stadium lights for the high school. He is requesting to purchase two more transformers for a total of \$20,000 or approximately \$10,000 for each transformer.

Trustee Cooper moved to approve purchase of two transformers for a total of \$20,000. Second Trustee McVey. Motion Passed.

Shealynn Robins: Town Clerk/Treasurer

Ms. Robins didn't have much to report, only that training is going well and she is learning a lot.

Ms. Robins did inform the board that Sales tax was \$43,841.87.

Lance Clark: Town Attorney

Mr. Clark pulled up the Springfield Municipal Code, and the date is correct for when the IBC Code was adopted by the Town of Springfield, a comma just needs to be added.

ITEM 19 Mayor and Trustee Reports

Trustee Brady had complaints from community members about their dirt roads because of the amount of rain that we have received. The community members would like for the board to look at doing some gravel on the road to help with the issue.

Trustee Brady also brought up about how there was a community member who has low water pressure. Mike stated he will go and take a look at it to see if he can find the cause.

Mayor Gibson brought up about the housing project, and how it is required to have CBU for postal services. Currently the Town of Springfield is working with SECED and the Baca County Commissioners to find a resolution.

Mayor Gibson informed board of trustees that Tammy and himself will be gone to CML conference from June 25, 2023-June 28, 2023.

ITEM 20 Adjournment

Trustee McVey made motion to adjourn at 7:40 pm. Seconded by Trustee Billings. Motion Passed

Next Regular BOT Meeting July 13, 2023, 6:00 PM