

ITEM 1 Call to Order, 6:00 p.m.

ITEM 2 Roll Call: Mayor Gibson, Trustee Brady, Trustee Cooper, Trustee Howard, Trustee Maltbie, Trustee McVey, Trustee West.

**Present: Mayor Gibson
Trustee's: Mike Cooper, Erv Maltbie, Dan McVey, Trustee West.**

Phone/Computer: Trustee Howard (joined meeting @ 6:13 pm).

Absent: Trustee Brady, Trustee Howard (joined meeting @ 6:13pm).

Guest Present: Lexi Brooks, Rustin Robins

**Staff Present: Merna McGinnis, Town Manager/Treasurer
Tammy Newman, Town Clerk
Heath Piper, Electric Superintendent
Mike Ingle, Water/Waste Water Superintendent
Katrina Martin, Police Chief
Don Steerman, Town Attorney
Donald Leonard
Rebecca Duren**

ITEM 3 Pledge of Allegiance, led by Mayor Gibson

ITEM 4 Prayer, led by Jeremy West

ITEM 5 Approve Minutes of the February 10, Board of Trustee's Regular Meeting.
Trustee West made motion to approve minutes of the regular trustee meeting February 10, 2022.
Seconded by Trustee McVey. Motion Passed.

ITEM 6 Approve Bills
Ms. McGinnis asked for approval to pay for the new police vehicle of \$48,076.00 to be paid with payroll.
Trustee Cooper made motion to approve bills as presented with the new police vehicle added.
Seconded by Trustee Maltbie. Motion Passed.

ITEM 7 Public Comment for Non-Agenda Items
Anyone who would like to address the Board of Trustees on any matter other than an agenda item will be given an opportunity, 3-minute time limit each person after signing the roster.

Rustin Robins asked if the town would be able to get someone local as building inspector, for the building permits/inspections. The current inspector held up Robins Redi Mix residual job for a week because he couldn't get to Springfield and wouldn't except pictures of the job. Trustee discussion on having a local person to do the residential and Mr. Brooks do commercial inspections. Trustees would like to ask Mr. Dennis Jordan first if he would perform the residential inspections. Mr. Robins said he may have a person in mind that would perform residential inspections and could talk to them.

ITEM 8 Retail or 3.2 Beer Liquor License Renewal Application

Liquor Store License (City); Cook, Thomas J., dba City Liquor, 708 Main Street, Springfield, CO, Thomas Cook

Trustee Cooper made motion to approve City liquor license renewal. Second by Trustee West.

Yes: Trustee Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion passed.

ITEM 9 Resolution No. 22-03

A Resolution Establishing and/or Modifying Water user Charges, Tap Fees and Deposits

Raising minimum water rate from \$10.00 to \$12.50 and raising water deposit from \$50.00 to \$80.00, as of April 1, 2022.

Trustee McVey made a motion to approve resolution 22-03. Seconded by Trustee West.

Yes: Trustee Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion Passed

ITEM 10 Resolution No. 22-04

A Resolution Establishing Sewer User Charges and Sewer Tap Fees

Raising minimum sewer rate from \$17.00 to \$18.00.

Trustee Maltbie made a motion to approve resolution 22-04. Seconded by Trustee Cooper.

Yes: Trustee Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion Passed

ITEM 11 Resolution No. 22-05

A Resolution Adopting Master Fee Schedule for 2022

Changes of the minimum water, sewer rates, water deposit increase and Rights-of-way permit from \$75.00 to \$250.00.

Trustee West made a motion to approve resolution 22-05. Seconded by Trustee Maltbie.

Yes: Trustee Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion Passed

ITEM 12 Ordinance No. 354

AN ORDINANCE ENACTING THE DEFINITION OF LANDFILL AS PROVIDED IN SECTION 17-31 OF THE SPRINGFIELD MUNICIPAL CODE AND REPEALING AND REENACTING SECTION 7-31 TOWN LANDFILL (“DUMP” RULES REGULATIONS AND INSTRUCTIONS).

Read in full by Trustee West.

Trustee West made a motion to pass Ordinance No. 354, Enacting the definition of Landfill, with corrections to Section 7-34 - Town dump; rules regulation and instructions, shall be repealed and reenacted it is entirely. (Changing it is, to read; in it’s entirely). Seconded by Trustee Cooper.

Yes: Trustee McVey, Cooper, Maltbie, Howard, West, Mayor Gibson.

No: None

Motion Passed

ITEM 13 Landfill Discussions

A. Alternative Daily Cover

- a. Letter from CDPHE Edward Pottorff, for approval of use of the Posi-Shell for cover on trash. Approximately \$27,000.00 a year for the cover material, then an applicator \$85,000.00, could try and find a used seed applicator for cheaper, but maintenance would be more expensive.

Kelby Sikes with Plain's Disposal, wants to have a meeting with the town to discuss doing a contract like he has with Town of Holly. Plains has a transfer station set-up north of town. Trustee McVey will reach out to Plains Disposal about setting a special meeting at a later date.

B. Scale Quote

- a. \$63,869.00, plus scale house and electricity line cost. Discussion on smaller scales that are less cost. Tabled for future discussion.

ITEM 14 General Business

A. Ayres Main Street Project Quote

Benches, planters, self-waters, trash cans and bike racks for \$48,795.69.

Trustee West made motion to order per quote. Seconded Trustee Cooper

Yes: Trustee Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion Passes

B. Kestrel Subdivision, Southeast Plains Workforce Housing Project Update

2-houses sold, with potential of 2 more. 10 Duplexes for 20 units, purchased by Stephanie Copeland. Building should start in Springfield around July 2022. ATMOS has come to an agreement to do the extension for natural gas. Electric transformers approximately (9) are 30 weeks out. Will need 900-foot sewer extension, two-man holes, and water taps.

C. Family Dollar Update

Approximately 3-4 weeks out to opening, approximately first of April.

D. Cobblestone Hotel Update

- b. CIRSA investigation has determined that there was no fault of the Town of Springfield, and a letter was sent to owners.

SECPA buy out, Brandon Dittman contacted Attorney Steerman by letter by Friday March 4, 2022. He is doing the contract and should have it to Don by the next week. Mr. Piper reported the electrical wire is across the creek now.

ITEM 15 Administrative Reports

Merna McGinnis, Town Manager/ Treasurer:

Closed out 2021-year, audit is scheduled for April 18-22.

Sent back netting for landfill not heavy enough.

Water grant/loan options from Element, USDA has finalized their review of the PER and the ER and waiting on the USDA letter of the conditions, that will specify the grant/loan options in the next few weeks.

Clean up on 1201 & 1213 Santa Fe has been completed.

APC Southern Construction contract has been signed and 3-month deposit of \$3,000.00 has been received. They are using generators so no electrical service for their operation.

Heath Piper, Electric Superintendent:

Rothman dug across creek to run electric wire for the south services.

Tammy Newman, Town Clerk:

Election on April 5, 2022. The first Fair Campaign Practices Act (FCPA) is due March 15, 2022.

Will be running ad in newspaper in two weeks reminding everyone to get out and vote. Have judges appointed for the election.

Lost Dog Bar and Grill, state plumbing board stepped in and will not allow opening with only one bathroom that isn't ADA compliant inside of building and did not approve of the ADA port a potty outside for a temporary time.

Don Steerman, Town Attorney:

Water ordinance covers if customers are wasting water per run off down street, then they can be fined. There is no ordinance covering if customers just allow water to run down house drain into sewer system, unless implement another land use ordinance for to cover home and yard water waste.

CenturyLink is not wanting to agree to the franchise agreement, Mr. Steerman is still working on it. One option is to up the pole rent. They will need to either have a franchise agreement or pay for permits anytime they need to work in town.

Katrina Martin, Police Chief:

Police Report discussed lots of felony cases for the month.

2022 Silverado 1500-work truck, has ½ cage for more space, and truck has more head room for officer West.

Trustee McVey asked what the data is from the traffic trailer. Chief Martin commented that the data wasn't retrieved before was moved.

Running traffic was discussed, lots of speeding vehicles going through town.

Mike Ingle, Water/Waste Water Superintendent:

Need to purchase a hydrant meter and back flow preventer for the bulk water fills for \$2,359.90.

This will be paid from capital outlay and that will over spend that line. Was approved to over spend the line by general consciences.

ITEM 16 Mayor and Trustee Reports

Correspondence

SECH gratefully acknowledges the donation to the memorial fund in the names of Ted Locke and Edora West.

McGinnis family thank you for the food provided during the loss of Charlotte Martin (Vic's mom).

Thank you from the Colorado Freedom Convoy, because the town flies our flag.

Trustee McVey asked what the agreement is with the county and town grading the streets. Asked if the town could grade Jerry Haddock's road. Grader is currently down at this time for repairs.

Mr. Piper asked Trustee McVey if he had found a pole for Mr. Schiffer. The pole Trustee McVey had was not acceptable for use.

Took break at 7:42 to 7:51.

ITEM 17 Executive Session, C.R.S. Section 24-6-402(4)(f), for discussion of personnel matters, Springfield Landfill Employees Full and Part-time.

Trustee McVey Made motion to go into executive session at 7:51 pm, Seconded by Trustee Cooper. Motion Passed

ITEM 18 Return to Regular Meeting @ 8:49 pm

Participants for executive session were Landfill employees Becky Duren, Donald Leonard, Attorney Steerman, Trustees Cooper, Maltbie, McVey, West, Mayor Gibson, Town Manager McGinnis, Town Clerk Newman and Trustee Howard by phone.

Merna recommended a 3-day, no pay, suspension for Becky Duren and Donald Leonard one month 5% reduction in pay.

Donald discussed the problems with equipment that needs fixed. The compactor keeps throwing itself into park. Trustee Cooper commented on checklist that needs to be done and discussed with supervisor to get equipment fixed and not wait until they are broke down. Discussion on landfill Fire extinguisher that needs to be added to list for when the rest of the extinguishers are checked. Ms. Duren commented about the need for an eye wash station at the landfill. Mayor and Trustees suggested to get a monthly PPE checklist, tools and equipment for safety and get to Merna. Have CAT come and fix problem was not fixed from last repair, and don't sign off on paperwork until problem is repaired.

ITEM 19 Adjournment 9:03 pm

Trustee West made motion to adjourn at 9:03 pm, seconded by Trustee Maltbie. All agreed.