

REGULAR MEETING BOARD OF TRUSTEES

June 11, 2020

Present: Trustee Locke, Cooper, Brady, Howard, McVey, Mayor Gibson

Absent: Trustee Maltbie

Staff Present: Tammy Newman, Town Clerk
Merna McGinnis, Town Manager/Treasurer
Lyn Margolis, Administrative Assistant
Margaret Dunham, Code Enforcement Officer
Katrina Martin, Police Chief
Riley Cooper, Police Officer
Joan Day, Administrative Assistant PD
Don Steerman, Town Attorney

Guests addressing the board: Kathy Self, Mary Alton, Glenda McCarty,
Guests addressing the board by phone: Jared Leathers and Sean Sheridan
Phone callers: Holli Locke, Linda Conley, Robin Ballard, Mitzi Jett, Kent Brooks, Bernie Alvarez

Due to Social distancing constraints, only one person could address the BOT at a time.

ITEM 1 Mayor Gibson called the meeting to order at 6:01 pm

ITEM 2 Roll Call
Trustee Brady, Cooper, Howard, Locke, McVey, Mayor Gibson
Absent: Trustee Maltbie

ITEM 3 Pledge of Allegiance

ITEM 4 Prayer – Trustee Howard

ITEM 5 Approve Minutes of the May 14 Meeting & the Special Meeting of May 28, 2020
Mayor Gibson had a correction to the May 14 minutes, Item 14 “tied to file” should be “tried to file”.
Trustee Locke made a motion and seconded by Trustee Howard to approve the minutes of May 14 and the Special Meeting Minutes of May 28, 2020
Roll Call Yes: McVey, Locke, Howard, Cooper, Brady, Mayor Gibson
No: none
Motion carried.

ITEM 6 Approve Bills
Trustee Cooper inquired about the \$1700 mower engine which Ms. McGinnis, Town Manager, explained is a wobble mower used at the airport and on the streets. Trustee Cooper and Trustee McVey estimate a new mower costs approximately \$5000 and next time there is breakdown this may be a consideration.

Trustee Ted Locke requested confirmation on the entry of Miller Engineering consulting fee on the landfill is the consulting firm Souder, Miller & Associates consultants. The entry is for 2 months.

Trustee Cooper made a motion and seconded by Trustee Brady to approve the bills as listed.
Roll Call Yes: Cooper, Howard, Locke, McVey, Brady, Mayor Gibson
No: none
Motion Carried.

ITEM 7 CRA 2020 Participation Agreements: 401 PA & 457 PA

Ms. Tammy Newman, Town Clerk explained that CCOERA nka Colorado Retirement Association (CRA). This is an amendment to update the 3/5/2009 agreement.

Trustee Brady made a motion and seconded by Trustee Cooper to accept the CRA agreements.

Roll Call Yes: Locke, Howard, Cooper, Brady, McVey, Mayor Gibson

No: none

Motion Carried.

ITEM 8 Resolution No 20-12 A Resolution of the Town of Springfield authorizing the Town Clerk to appoint Election Judges for the Special Municipal Election to be held on August 4, 2020 and determining the appropriate compensation for such Judges.

Trustee McVey made a motion and seconded by Trustee Howard to pass Resolution 20-12 authorizing the Town Clerk to appoint Election Judges and determine compensation for the judges.

Roll Call Yes: Howard, Cooper, Brady, Locke, McVey, Mayor Gibson.

No: none

Motion carried.

ITEM 9 Kathy Self – Tree Board Appointments

Trustee Howard asked for a standing ovation for Kathy Self for her dedication and hard work.

Kathy Self stated for historical purposes that the Town of Springfield became a tree board in 1991, we are nearing 30 years. Larry Duncan is caring nicely for the town parks. This year, in the fall of 2020, we will have Arbor Day and celebrate the planting of the millennial tree. Next year we celebrate our 30th year of Tree City USA. The following year (2022) we celebrate 30 years of Memorial Park. So we may plan a dedication for that event. Kathy tends the 18 containers early in the morning to avoid the traffic. She hopes to increase that to 30 pots. She is considering a new watering system as there is a challenge with the gravity fed system she is currently using.

Ms. Self stated the Tree Board is a part of the Municipal Code, Article II which deals with membership. The Tree Board Committee has created a constitution and the bylaws for the Tree Board. The membership of the Board is made up of persons appointed by the Board of Trustees and this action shall be required before a person is eligible to serve on the Springfield Tree Board. Vacancies will be filled by the Springfield Board of Trustees and any person filling vacancies shall hold office for the remainder of the unexpired term of the person they succeed.

The Board will consist of five (5) members appointed by the Board of Trustees. Apointments shall be made for terms of three (3) years each, except the first Board shall consist of two (2) members appointed for three (3) years, two (2) members appointed for two (2) years and one (1) member appointed for one (1) year. Vacancies shall be filled by the unexpired term of any member whose term becomes vacant. There could also be a non-voting representative from the town of the Board.

Board members are Kathy Self for a term of one (1) year to expire in 2021, Inez Will for a two (2) year term to expire in 2022, Mitzi Jett for a two (2) year term to expire in 2022, Lynn Killinger for a three (3) year term to expire in 2023, and Larry Duncan for a three (3) year term to expire in 2023.

Trustee Howard made a motion and seconded by Trustee McVey to accept these nominations as presented.

Roll Call Yes: Brady, Cooper, Howard, Locke, McVey, Mayor Gibson

No:

Motion carried unanimously.

ITEM 10 Public Comment for Non-Agenda Items

Mary Alton, last Friday night had an accident stepping on a manhole cover (water meter box) which slid out from under her foot and she fell into the hole. This was an old cover, not one of the new covers. They called an ambulance and she has doctor bills amounting to \$5000. Ms. Alton asked the town for help with the medical bills. Glenda McCarty, aka Suzie, addressed the board as witness of Ms. Alton's accident and supporting her story. Many people have fallen into this hole. She verified it was a hazard and that she could not get Mary up, thus calling the ambulance. The town has fixed the cover.

Mayor Gibson responded that Ms. Merna McGinnis and Ms. Tammy Newman are working with the insurance company.

Jared Leathers supports a new ordinance or permit for "right to use" RV's or campers part time in the Town of Springfield. He thinks people are willing to pay for that privilege. Encourage Code Enforcement to approach this a little differently in the meantime.

Mr. Sean Sheridan welcomed the new Town Mayor and Trustees to the Board. To all listening, voting in favor of the measure on August 4, 2020 will create new jobs, waylay illegal drugs, and will bring new industry to the town. He would be glad to discuss this with anyone. He asked why did the attorney change?

Mayor Gibson responded that it was a decision of the board on May 28, 2020, mainly so that the Town Attorney can be at the meetings in person. It was tabled at the regular meeting. We held a special meeting to meet Mr. Steerman. Mr. Sheridan would like a copy of the blue book for this election. Mayor Gibson explained that since this is not a Tabor issue, it is not required to have one. Mr. Sheridan would like a copy of the ballot to see that the summary is on the ballot. Don Steerman, Town Attorney, stated this is not a Tabor issue, therefore, the blue book is not required by law in this situation. Mayor Gibson asked that further questions be followed up with Ms. McGinnis, Town Manager and to come to the next meeting.

ITEM 11 General Business

MuniCode Ordinance No. 347-First Reading

Ms. Tammy Newman, Town Clerk and Ms. Merna McGinnis, Town Manager found errors and asked to table this for this meeting. This was Tabled.

Discussion regarding residing in RVs/campers (Ordinance #338 & 344)

Ms. Merna McGinnis, Town Manager, researched this issue with other towns. Examples were presented from Rocky Ford, Lamar, La Junta, and Holly and all read similarly to Springfield Municipal code. This has been in the code book since 1992 and possibly prior. Ordinances 338 and 344 addressed these topics, but were not new rules for the town.

Ms McGinnis supported our code enforcement staff and interpretation of the code.

Chief Martin mentioned that generators and noise become issues. Create a time frame like no generator usage 8pm to 10am.

Trustee McVey made a motion and seconded by Trustee Brady to allow 2 week permit, renewable 2 times, at \$150 each permit, initial permit plus each renewal.

Roll Call Yes: Brady, Cooper, Howard, McVey, Mayor Gibson

No: Locke

Motion carried.

Don Steerman, Town Attorney offered this recap:

Permit purchased next business day to town clerk,

 Late arrival on Friday late- purchase Monday

 Late arrival on Monday - purchase Tuesday

Park off the street on Private Property

No Generator usage – use property owner electricity

Permit tied to camper/RV but issued to the property owner

Permit good for 2 wks / renewable 2 times (total of 6 weeks)

When 2 renewals expire – not Eligible for 30 days after the expiration.

Must move, be off the property, and not moved to a different location in town.

\$150 per permit (6 weeks total of \$450.00)

Permit will be issued to the property owner but be posted on the camper/trailer visible from the road or alley.

Ms. McGinnis, Town Manager requested to hire Margaret Dunham, Code Enforcement full time- 40 hours per week, year round. There will be plenty to monitor year around. Hourly wage to be determined.

Trustee Locke made a motion and seconded by Trustee Howard for the code enforcement officer to be full time, paid hourly – above min wage, and including insurance.

Roll Call Yes: Howard, Locke, Brady, Mayor Gibson

No: Cooper, McVey

Motion carried.

Swimming Pool release of liability form includes the pool rules and regulations and COVID-19 requirements.

The pool is scheduled to open next week. COVID rules allow 50 people per day and depends on the size of the pool. People from the same address as a family unit stay in the same area. We intend to keep the pool open thru the end of August, including the weekends.

Trustee Locke made a motion and seconded by Trustee Howard to approve the liability form for the pool.

Roll Call Yes: Howard, McVey, Cooper, Brady, Locke, Mayor Gibson

No: none

Motion carried.

Open the parks at the same time as the pool. Groups no larger than 10 people.

Trustee Brady made a motion and second by Trustee Locke to open the parks, playground equipment, skate park, basketball court, Memorial Park, bathrooms remain locked, and we will post signs – enter at your own risk.

Roll Call Yes: McVey, Brady, Cooper, Locke, Howard, Mayor Gibson

No: none

Motion carried.

Resolution No 20-13 Ratifying Ordinance 346, amending Section 2-26 Special Meetings

Trustee Cooper made a motion and seconded by Trustee Brady to approve Resolution No 20-13.

Roll Call Yes: Brady, Cooper, Howard, Locke, McVey, Mayor Gibson

No: none

Motion carried.

Resolution No 20-14 SB20-207

Don Steerman, Town Attorney, will make corrections to typographical errors and SB20-217 law enforcement.

Trustee Howard made a motion and seconded by Trustee Cooper to approve Resolution No 20-14.

Roll Call Yes: McVey, Locke, Howard, Cooper, Brady, Mayor Gibson

No: none

Motion carried.

Resolution No 20-15 renumbering ordinance 329 to ordinance 330 – scrivener's error

Ms. Tammy Newman, Town Clerk, discovered an error which needs corrected in the ordinance numbering.

Trustee Locke made a motion and seconded by Trustee Brady to approve Resolution No 20-15.

Roll Call Yes: Brady, McVey, Locke, Howard, Mayor Gibson

No:

Recused: Cooper

Motion Carried.

ITEM 12 Administrative Reports

Town Manager – Ms. McGinnis

Mr. Steerman submitted a Letter of Engagement, if acceptable to everyone, Mayor Gibson please sign the document.

Fairfield and Woods, PC will continue with the Hobbs appeal and Amy Lara code enforcement. They will complete the dog code and animal cruelty ordinance.

The Town changed the alley and street lights to LED's last month. Darwin Hansen assisted. Savings is about \$500 per month. The street lights went from \$600 to \$250, and alley lights went from \$214 to \$65. Cost went down considerably.

The Public Works and Water Departments are preparing the pool to open by Thursday, June 18, 2020. Hopefully filled by Monday and give it some time to heat.

We need to relocate the recycling bins from the landfill. They are in the way and are not being used out there. Jeff Ballard, the hauler, meets with Ms. McGinnis next week to discuss a good location for him to access. We are considering the town hall parking lot, to place on 8th street south of the generator, or north of electric charging station.

Larry Duncan is tending to Memorial Park and the pond. Diane Visage is welcome to volunteer and help.

Electrical Superintendent

Ms McGinnis would like your opinion on changes to the Electrical Superintendent position job description. Ms McGinnis will revise and send to Trustees for review, then advertise again.

Treasurer – Ms. McGinnis

Sales tax is up at \$40,262 up again this month of June.

Town Clerk – Ms. Tammy Newman

Nothing more to add this evening.

Town Attorney – Don Steerman, attorney

Don Steerman, Town Attorney, thanked the board for giving the Steerman Law Office a chance to represent the Town of Springfield. He has worked with Town Clerk Tammy Newman, Town Manager Merna McGinnis, Code Enforcement Officer Margaret Dunham and Chief Katrina Martin to date.

Police Department – Chief Martin

Chief Martin assists with out of town calls when their deputies are busy on a call or unable to hear the radio due to location. Chief Martin is still a deputy for the Sheriffs' Department. The Town of Springfield Police Department and the Sheriffs Departments back each other and try to limit each departments exposure to COVID-19. Chief Martin feels it is important that this board hears from us (police officers) today. This 29 page bill which may pass, will affect every aspect of the lives of Colorado. It is important that you are informed of these changes. Body Cameras, videos, and fight for protection of victims and witnesses to crimes. Video running has changed with a new version of the bill. The whole nation is in an uproar about George Floyd in MN. We are not taught in that type of police training. Dismantling of the police departments. The Springfield Police Department is focused on community policing, that is our platform. We need a community police advisory board – a group that meets to provide them with advice and ideas. They are a voice in the community, advocate for the police, inform the public

they wish to serve them, increase credibility of the Police Department, and inform and educate the public of the laws. Not a formal setting but a comfortable setting for discussion. Please add this as an agenda item for July.

ITEM 13 Mayor and Trustee Reports

Mayor Gibson

Ms Tammy Newman, Town Clerk, Ms Merna McGinnis and I discussed the main street program. The Letter of Intent has been mailed since the last board meeting.

ITEM 14 Adjournment

Trustee McVey made a motion and seconded by Trustee Cooper to adjourn at 8:45 pm.

Motion carried unanimously.