

Present: Mayor Tyler Gibson
Trustees: Christy Brady, Mike Cooper, Jim Howard, Ted Locke, Dan McVey

Absent: Trustee Maltbie

Staff Present: Merna McGinnis, Town Manager
Tammy Newman, Town Clerk
Don Steerman, Town Attorney
Heath Piper, Electric Superintendent

Katrina Martin, Police Chief, arrived at 7:15pm
Keagan Gonzales, Police Officer, arrived at 7:15pm

Guests: Marcia Elstob, Holli Locke, Steve Sanchez, Dave Engel, Kelby Sikes arrived at 7:40pm
Present by phone: Kidryn Hicks, Jo Ann and Gerald Gerber, Billy and Pam Sheldon, Kelby Sikes

ITEM 1 Call to Order

Mayor Gibson called the Board of Trustee Meeting to order at 6:00 PM.

ITEM 2 Roll Call

Trustees: Brady, Cooper, Howard, Locke, McVey, Mayor Gibson
Trustee Maltbie: absent

ITEM 3 Pledge of Allegiance

ITEM 4 Prayer was led by Trustee Howard.

ITEM 5 Approve Minutes of the December 10, 2020, Board of Trustee's Regular Meeting

Trustee Cooper made a correction to the minutes. The portable scales can weigh 60,000 lbs., not 90,000 lbs.
Trustee Brady made a motion and seconded by Trustee Locke to approve the minutes of the Regular Meeting on December 10, 2020 with the correction. Motion carried unanimously.

ITEM 6 Approve Bills

Town Manager McGinnis asked that the bill from Steerman Law Offices in the amount of \$1186.00 be approved.
Trustee Cooper requested clarification on the faucet connections for \$549.00. Town Clerk Newman explained that the touchless faucets we purchased with the Cares Act grant money needed a special mixer connection that was not included in the order of the faucets.

Trustee Locke confirmed that the Precision Auto entry was for the purchase of half of the tires.

Trustee McVey made a motion and seconded by Trustee Cooper to approve the bills including the Steerman Law Offices bill and corrections to the line items. Motion carried unanimously.

ITEM 7 Southern Colorado Economic Development-SCEDD Brent Frazee – via phone. Please don't confuse it with SECED in Lamar. They work on many of the same projects, but are separate organizations. SCEDD is a federal economic development district that represents 13 counties. Mr. Frazee represents 6 eastern counties: Crowley, Otero, Kiowa, Bent, Baca, and Prowers. The Town of Springfield is covered under the membership of Baca County.

ITEM 8 License-Renewal: Retail Liquor or Fermented Malt Beverage; Mini Mart dba Loaf N Jug #5, 1101

Main Street, Springfield CO

Town Clerk Newman stated all the fees are paid.

Trustee Cooper made a motion and seconded by Trustee McVey to approve the liquor license renewal for Mini Mart dba Loaf N Jug #5.

Vote Yes: Cooper, McVey, Locke, Brady, Mayor Gibson

Vote No: Howard

ITEM 9 Christmas Lighting Contest Winner Recognition

1st place – Justin & Morgan Self – 260 E 4th

2nd place – Annie Piper – 933 Santa Fe

3rd place – Jim & Pat Howard – 387 E 4th

ITEM 10 Resolution 21-01 Providing for the Scheduling of Meetings, Designation of Posting Notices and Designation of the Official Newspaper

Trustee Locke made a motion and seconded by Trustee Howard to approve Resolution No. 21-01 Providing for the Scheduling of Meetings, Designation of Posting Notices and Designation of the Official Newspaper.

Vote Yes: Locke, Howard, Brady, Cooper, McVey, Mayor Gibson

Vote No: none

ITEM 11 Landfill Discussion: A. Fee Schedule Landfill - Resolution 21-02

Trustees were given the results of the landfill survey prior to meeting to review. The landfill survey results showed the majority of those who responded wanted to keep the landfill open.

Trustee Cooper asked for public comments on the landfill. There was no comment from the public via phone.

Mr. Dave Engel, CEO/Administrator SECHD, discussed the letter he emailed to the Trustees in support of keeping the landfill open and the needs of the hospital district.

Ms. Marcia Elstob asked for results of the survey. Ms. Elstob supports finding a way to keep the landfill open through grants, loans or sustainability.

Steve Sanchez wants to keep the landfill open.

The Trustee's, Mayor and public discussed several options to keep the landfill open, versus closing the landfill.

Mr. Kelby Sikes with Plains Disposal, suggested the Town of Springfield should consider contracting with a trash company who could haul not only trash for each serviced area, but furniture, appliances, metal and electronics for special pickup and additional fees.

Trustee Locke said we have already received the closure requirements from CDPHE, which requires three feet of dirt to cover the cell. The Town will have to continue with well monitoring.

Trustee Locke made a motion to permanently close the Springfield landfill effective on or before May 1, 2021. The motion died for lack of a second.

Trustees decided that those using the landfill are required to show a valid Colorado Driver's License or Colorado Identification Card and utility bill beginning March 31, 2021.

The trustees will not purchase the scales and electricity until a later time. They will monitor the changes at the landfill each month, and every three months they will discuss the landfill rates to see if the town is meeting the operational and financial requirements.

Resolution 21-02 Establishing Landfill Maintenance Fees

Trustee Cooper moved and seconded by Trustee Brady to approve Resolution 21-02, to pursue the Landfill Enterprise Fund, and to set an executive session for the operations.

Vote Yes: Cooper, Brady, Howard, Mayor Gibson

Vote No: Locke, McVey

Mayor Gibson will set a special meeting to start the creation of the Landfill Enterprise Fund and an executive session to discuss landfill operations.

Trustee McVey reported two verbal bids on the scrap iron pile. One bid would like 2 months to clean it up for \$4000.00 and will pay half now and half when the project is finished. The other bid will clean up the pile at \$15.00 a ton, to be completed in two weeks from his start date. This company is currently working in Morton and Stanton County and would like to expand to more locations. Trustee McVey and Ms. McGinnis will obtain written bids from both interested parties. This will be addressed at the February Board of Trustee meeting.

ITEM 12 Public Comment for Non-Agenda Items

Anyone who would like to address the Board of Trustees on any matter other than an agenda item will be given an opportunity, 3-minute time limit each person after signing the roster.

No comment.

ITEM 13 General Business

A. Follow-up on City Park Plans Fall 2020

Mayor Gibson asked if the board wanted to take action on any item on the City Park Fall 2020 project list. Town Manager McGinnis stated there is a need to update the electricity at the park, and to purchase a booster pump for the park. Mr. Heath Piper, Electrical Superintendent, explained the changes needed. All features will need to be corrected to carry the load of the booster pump. We can place the primary electric line underground by either trench or boring. The closest access would be on the east side of Barney Wilson's property, which would require an easement. The cost on the wire for the electric service is approximately \$3000.00. Add more for additional equipment and upgrading the boxes. Mayor Gibson asked Mr. Piper to compile all of the costs. Ms. McGinnis will obtain costs for tree stump removal and bucket truck to trim the trees. We will purchase a trash can and work on the sidewalks.

B. Follow-up on salary review

Mayor Gibson tabled this item for tonight and will discuss this topic at an executive session.

C. Mutual Aid Agreement from Ms. Jennifer Leathers

Mr. Steerman, Town Attorney, explained that this is an agreement to assist other counties/entities in all hazardous events. Trustee Locke asked for a copy of the CRRF – Colorado Resource Rate Forms (page 2 E.a.) (reimbursement agreement) which Ms. Leathers can provide.

Trustee Brady moved and seconded by Trustee Cooper to approve the Mutual Aid Agreement for Springfield, CO.

Vote Yes: Cooper, Brady, Howard, McVey, Locke, Mayor Gibson

Vote No: none

ITEM 14 Administrative Reports

Town Manager/ Treasurer

Ms. McGinnis reported that Rodney Robins spoke with Mike Ingle about running a 2" water line south of the R&R Pharmacy so they can develop an RV Park. He will be required to sign an annexation agreement to get water service. The annexation agreement will be presented at the February 11, 2020 meeting.

Mr. Heath Piper would like to purchase 7 high dollar transformers at approximately \$34,800.00, Heath has one quote at this time. The Town has pad mount transformers that are in service for which we do not have back-ups. There is an immediate need for five. The transformers will be a back-up for Well 13, Well 10, the hospital, the school, the courthouse and the Springfield Clinic. A decision on how many to purchase will be made after we have the quote from the other company.

Ms. McGinnis stated the sales tax for November 2020 was \$9,000.00 because of a vendor overpayment.

Mr. Jim Jordan was contacted to look at the Board Room doors. Mr. Jim Jordan stated he could not replace these doors. Ms. McGinnis called Prairie Glass in Lamar to get a price.

Town Clerk

Ms. Newman hopes to get the last of the Cares Act Money, \$23,230.14 that has been approved, but we have not received the money. That will be the last of the \$107,829.00 total.

Town Attorney

Mr. Don Steerman reported that the Municipal Code Enforcement hearings were continued to March 3, 2021.

Mr. Don Steerman needs guidance from the Board to create the building permit fee schedule. This will be discussed at the next board meeting, February 11, 2021.

Police Department

Chief Martin has nothing to report on this evening.

ITEM 15 Mayor and Trustee Reports

Correspondence

Thank you note from the Gerber Family, Keith and Shannon Gerber.

Trustee McVey reported that the skid loader is repaired and was returned to Springfield on Monday, January 11, 2021.

Mayor Gibson and Cheryl Sanchez, Economic Development, have been working on a SECOG Technical Assistance Grant. The Ayres Associates is a group that develops a community assessment, takes that information, does an analysis,

and compiles it into a report. Cheryl has a grant that will cover 50% of that \$6500.00. The town would pay \$3250.00. We feel it is a great opportunity and wonder if the Board of Trustees is interested in pursuing the opportunity. The grant must be submitted by next Thursday, January 21, 2021. This will be revisited when the Main Street Beautification project is further along. Trustee Locke made a motion to approve this grant. The motion dies for lack of a second.

Trustee McVey asked what is happening with the new motel? Mayor Gibson said Mr. Tim Schefchik and the investors had health issues, so there has been no recent contact.

ITEM 16 Executive Session

Mayor Gibson stated that the executive session is for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e);

Trustee Howard made a motion and was seconded by Trustee Locke to go into executive session at 8:59pm. Motion passed.

ITEM 17 Return to Regular Board of Trustee Meeting

Mayor Gibson announced that the executive session had concluded at 9:17pm.

Participants in the executive session were: Mayor Gibson, Tammy Newman, Merna McGinnis, Christy Brady, Ted Locke, Jim Howard, Mike Cooper, Dan McVey, Don Steerman, and Katrina Martin

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concern for the record.

Seeing none, the next agenda item is to adjourn the meeting.

ITEM 18 Adjournment

Trustee Locke made a motion and seconded by Trustee Howard to adjourn the meeting at 9:18pm.