

ITEM 1 Call to Order, 6:00 p.m.

ITEM 2 Roll Call: Mayor Gibson, Trustee Brady, Trustee Cooper, Trustee Howard, Trustee Maltbie, Trustee McVey, Trustee West.

Present: Mayor Gibson
Trustee's: Christy Brady, Mike Cooper, Jim Howard, Erv Maltbie, Dan McVey.

Phone/Computer: Trustee West, (joined meeting at 6:04 pm).

Absent: Trustee West, (joined meeting at 6:04 pm).

Guest Present: Lexi Brooks,

Staff Present: Merna McGinnis, Town Manager/Treasurer
Tammy Newman, Town Clerk
Heath Piper, Electric Superintendent
Mike Ingle, Water/Waste Water Superintendent
Katrina Martin, Police Chief

ITEM 3 Pledge of Allegiance, led by Mayor Gibson

ITEM 4 Prayer, led by Trustee Maltbie

ITEM 5 Approve Minutes of the January 13, Board of Trustee's Regular Meeting.
Trustee Cooper made motion to approve minutes of the regular trustee meeting January 13, 2022. Seconded by Trustee Brady. Motion Passed.

ITEM 6 Approve Bills
Trustee McVey asked for clarification on the business wrestling regionals listing. Trustee McVey made motion to approve bill as presented. Seconded by Trustee Maltbie. Motion Passed.

ITEM 7 Buffalo Hills/Trent Noe: Water Usage, tabled from January meeting waiting discussion.
Ms. McGinnis, Town manager gave report on customers that have had similar issues with water usage not reading and wasn't caught for a period of time. Some customers have already paid for the usage, and gave amounts showing what has already been paid. If go back and only charge for the 6 months as for PUC rules, then what the refund to their accounts would be. Along with what the charge would be for the ones that haven't paid at this time. Discussion on changing amount of utility deposits to cover growing utility bills. Discussion on Leak report, and high-low reports. Decision on Buffalo Hills Properties will be to keep the \$150.00 deposit and forgive the remaining \$18.00. The customers that have already paid will be refunded what was paid over the 6 months usage, and the customers that hasn't paid already will only be charged for the back 6 months. Reports are in place to check 0 usage going forward and will follow PUC regulations for any problems.

ITEM 8 Ordinance No. 352 – 2nd Read-CenturyLink Franchise Agreement-
AN ORDINANCE GRANTING A FRANCHISE TO QWEST CORPORATION D/B/A CENTURYLINK QC ON BEHALF OF ITSELF AND ITS OPERATING AFFILIATES (“CENTURYLINK”) FOR THE RIGHT TO ERECT, MAINTAIN AND OPERATE EQUIPMENT IN, UNDER, OVER, ALONG, ACROSS AND UPON THE STREETS, AVENUES, SIDEWALKS, ALLEYS, BRIDGES AND HIGHWAYS AND OTHER PUBLIC PLACES IN THE TOWN OF

SPRINGFIELD, COLORADO, AND SUBSEQUENT ADDITIONS THERETO, FOR THE PURPOSE OF PROVIDING TELECOMMUNICATIONS SERVICES TO THE INHABITANTS OF SAID TOWN FOR A TERM OF TEN (10) YEARS, AND REGULATING THE SAME; AND PROVIDING WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT

Trustee Howard made a motion to pass Ordinance No. 352, CenturyLink Franchise Agreement.

Seconded by Trustee Brady.

Yes: Trustee McVey, Cooper, Maltbie, Howard, Brady, West, Mayor Gibson.

No: None

Motion Passed

ITEM 9 Ordinance No. 353 – 2nd Read-SECOM Franchise Agreement

AN ORDINANCE GRANTING A FRANCHISE TO SECOM, INC (“SECOM”) FOR THE RIGHT TO ERECT, MAINTAIN AND OPERATE EQUIPMENT IN, UNDER, OVER, ALONG, ACROSS AND UPON THE STREETS, AVENUES, SIDEWALKS, ALLEYS, BRIDGES AND HIGHWAYS AND OTHER PUBLIC PLACES IN THE TOWN OF SPRINGFIELD, COLORADO, AND SUBSEQUENT ADDITIONS THERETO, FOR THE PURPOSE OF PROVIDING TELECOMMUNICATIONS SERVICES TO THE INHABITANTS OF SAID TOWN FOR A TERM OF TEN (10) YEARS, AND REGULATING THE SAME; AND PROVIDING WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT

Trustee McVey made a motion to pass Ordinance No. 353, SECOM Franchise Agreement.

Seconded by Trustee Cooper.

Yes: Trustee West, Brady, Howard, Maltbie, Cooper, McVey, Mayor Gibson.

No: None

Motion Passed.

ITEM 10 APC Southern letter, lease of 12 acres, south of landfill area

Attorney Steerman has visited and agreed to work with James McDonald of Southern Construction on the lease contract of the 12 acres south of the landfill. Southern Construction would to get started around first of March. Attorney Steerman will communicate with Town Manager once contract is ready to be signed.

Trustee Brady made a motion to approve the lease contingent on finalization of the lease contract that Attorney Steerman completes from guidelines from Trustees. Seconded by Trustee West.

Yes: Trustee West, Brady, Howard, Maltbie, Cooper, McVey, Mayor Gibson.

No: None

Motion Passed

ITEM 11 Resolution No. 22-02

A RESOLUTION OF THE TOWN OF SPRINGFIELD AUTHORIZING THE TOWN CLERK TO APPOINT ELECTION JUDGES FOR THE REGULAR MUNICIPAL ELECTION TO BE HELD ON APRIL 5, 2022 AND DETERMINING THE APPROPRIATE COMPENSATION FOR SUCH JUDGES

Trustee McVey made a motion to approve resolution 22-02. Seconded by Trustee Howard.

Yes: Trustee Brady, Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion Passed

ITEM 12 Landfill Discussions

Tabled from last meeting: Discussion on fines for dumping materials that is not accepted at landfill, roll off fees for master fee schedule and out of town trash. Discussion on starting the new pit, poly liner and scales to weigh loads. Discussion on how to go about getting a loan for that, either to try USDA or use a CD secured loan.

Have scale pricing budget at \$35,000.00, get netting pricing for area around landfill, and Attorney Steerman will have Ordinance on fines for dumping materials that is not accepted at landfill for next meeting.

ITEM 13 Public Comment for Non-Agenda Items

No public comment

ITEM 14 General Business

A. Springfield Housing Authority (Springfield West), Open Seat Expires July 2022

One (1) Letter of intent Kurt Guder

Trustee McVey made a motion to appoint Kurt Guder to the Springfield Housing Authority Board. Seconded by Trustee Brady.

Yes: Trustee Brady, Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion Passed.

B. Kestrel Subdivision, Southeast Plains Workforce Housing Project Update

Mayor Gibson, Town Manager McGinnis and Town Clerk Newman attended housing development meeting held at EOC building February 8, 2022. First phase applications have been extended to March 23, 2022. As of February 8, 2022 the first phase has one (1) home sold and nine (9) duplexes to be constructed. Have several questions for SECED and SCEDD about no alley platted, and errors on the plat, also need to verify location of existing utilities.

C. Family Dollar Update

Craig Brooks, building inspector, reported to Merna and Tammy via phone that plans final inspection on the shell to be completed February 11, 2022. Then should be ready for tenant to take over, town has not received any paperwork or final plans from tenants as of today. The tenant will have to have inspections also.

D. Cobblestone Hotel Update

Craig Brooks, building inspector, reported to Merna and Tammy via phone that he has been waiting on a phone call from General Contractor to inspect first floor before they can start second floor, but he will stop by and check on Friday 2.11.2022 when down and look things over if he hasn't received call before. Craig also reported that he had been in contact with the state plumber that there were leaks in the plumbing caused by pouring of concrete and made joints to separate. The pre-inspection before concrete was done the pressure was good. The state made them take out 5-6 areas of concrete and fix the plumbing then re-tested.

ITEM 15 Administrative Reports

Merna McGinnis, Town Manager/ Treasurer:

Discussion on raising the water rates per state recommendations and prior discussion to increase rates slowly and not all at once. Discussion for the 6-month rate increase min. \$2.50, to 12.50, add on tier 70,000-90,000, start 4.00 per 1000. Discussion on increase by tier rate for residential and add commercial and special rates to water. Discussion on restricting water use or fines for over use, and a resolution for wastefulness. Tabled to next meeting.

Working on closing 2021 books, most of the revenue and expenses having been received for 2021.

Sales Tax has increased this month.

Clean-up on Santa Fe on hold due to sickness with employees, once everyone is back we will get started with clean-up.

Heath Piper, Electric Superintendent:

Discussion on cost of power poles, 25 30ft poles, 20 40ft poles just under \$25,000.00 plus shipping. Poles are needed for the various projects that are going on and needed replacement of poles already in place around town.

Trustee West made motion to spend \$25,000.00 for power poles plus shipping. Seconded by Trustee Brady. Motion passed.

Springfield School paid today for the transformer, need to get purchased as they are 21 weeks out. Discussion on price of supplies 10,000.00 transformer and 6,000.00 for Conduent.

Trustee Cooper made motion to get a transformer and Conduent purchased for \$18,000.00. Seconded by Trustee Brady. Motion passed.

Need to purchase more transformers, Family Dollar store is receiving the last one in inventory. Will bring transformer pricing next meeting.

If housing project goes total electric, the Town will need to look at getting our substation changed sooner than later.

Interviewed two very good candidates for the electric helper position. Will need to conduct background checks but would like to offer the job to Mr. Barnes. Discussion on the CDL changes that took place February 7, 2022, that the cost to get a new CDL could cost \$8,500.00. Questioned if the town could help with cost and do a payback option same as the town did with the police academy pay back option.

Trustee McVey made motion to hire Mr. Gavin Barnes contingent upon background check, and drug screening results. Seconded by Trustee West. Motion passed.

Mike Ingle, Water/Waste Water Superintendent:

Discussion on supply and costs for the water/wastewater needs for the school project, and the money received for the equipment. Trustee Cooper made the motion for the purchase of up to \$20,000.00 for supplies for the school project. Seconded by Trustee Brady. Motion passed.

Tammy Newman, Town Clerk:

Election Update: Election will be April 5, 2022, 7:00 am to 7 pm, eight (8) candidates for three (3) open positions, ballot positions are Jacob Jaramillo, Marcia (Olivas) Elstob, Josh Wittler, Jeremy West, Troy Crane, Rustin Robins, Brady Humphrey, Dahlon Billings.

Springfield Fun Park Update:

Letter from LWCF, first committee has recommended funding of \$248,829.00. The amount covers half of the pool liner and bathhouse. Still has to go through the Colorado Parks and Wildlife commission in March. Leaves \$901,171.00 to apply with GOCO. After visit with Sammie George, GOCO Regional Officer, she strongly encouraged the Town to apply in August and to get more community involvement, that this grant is extremely competitive.

Community State Bank update:

Craig Brooks, building inspector, reported to Merna and Tammy via phone that it has been completed.

First Farm Bank update:

Craig Brooks, building inspector, reported to Merna and Tammy via phone that it is a temp structure and will only need a final inspection before they move anything in. They will need to have a state plumbing, electrical inspections, before certificate of occupancy can be given.

Main Street CDOT Grant update:

Tyler, Merna and Tammy had phone conference with AYRES on February 8, 2022 to work out furnishings plan, still need to make a few adjustments, once all is confirmed furnishing will be approximately 9 weeks out. Have to complete this grant by April 2022.

Don Steerman, Town Attorney:

Covered everything he had been working on in the agenda items already, and the rest he has to discuss will be in executive session.

Katrina Martin, Police Department:

Trustees were asked if they had any questions about monthly report they had received.

ITEM 16 Mayor and Trustee Reports

Ms. McGinnis handed out accidental death and dismemberment insurance forms for the Trustees to fill out and return for on the job \$50,000.00 insurance.

Trustee Cooper reported he had a conversation with a gentleman that didn't know he was a Trustee and the gentleman had stated he is pleased of the direction the town is going. Trustee Cooper commended the Mayor, Trustees and staff for all the hard work.

ITEM 17 Executive Session, C.R.S. Section 24-6-402(4)(b), Conferences with an attorney for the public entity for the purpose of receiving legal advice on specific legal questions for, Springfield Municipal Operations.

AND

C.R.S. Section 24-6-402(4)(e), Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators for, possible Town Department Restructuring.

Trustee Brady made motion to go into executive session, C.R.S. Section 24-6-402(4)(b), conferences with an attorney for the public entity for the purpose of receiving legal advice on specific legal questions for, Springfield Municipal Operations, And

C.R.S., section 24-6-402(4)(e). determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators for, possible Town Department Restructuring, Seconded by Trustee Howard at 8:53 p.m.

Yes: Trustees Brady, Cooper, Howard, Maltbie, McVey, West, Mayor Gibson

No: none

Motion Passed.

ITEM 18 Return to Regular Meeting

The time is now 9:21 pm, and the executive session has been concluded.

Returned to regular meeting.

Trustee McVey made motion to direct Brandon Dittman to write a letter to Southeast Colorado Power Association to purchase out current utility service for Cobblestone Hotel at the 25%.

Seconded by Trustee Cooper.

Yes: Trustees Brady, Cooper, Howard, Maltbie, McVey, West, Mayor Gibson

No: none

Motion Passed.

ITEM 19 Adjournment

Trustee Maltbie made motion to adjourn at 9:24 pm. Seconded by Trustee Cooper. Motion Passed.