

**Present:** Mayor Tyler Gibson  
Trustees: Christy Brady, Mike Cooper, Ted Locke, Dan McVey  
**Absent:** Trustees: Howard, Trustee Maltbie

**Guest Present:** Holli Locke, Bernie Alvarez, Rodney Robins  
**Guest/Phone:** None

**Staff Present:** Merna McGinnis, Town Manager, Treasurer  
Tammy Newman, Town Clerk  
Katrina Martin, Police Chief  
Keagan Gonzales, Police  
Joan Day, Admin Police Department  
Heath Piper, Electric Superintendent  
Don Steerman, Town Attorney

**ITEM 1 Call to Order:**

Mayor Gibson called Board of Trustee Regular meeting to order at 6:00 pm.

**ITEM 2 Roll Call:**

**Present:** Trustee Brady, Trustee Cooper, Trustee Locke, Trustee McVey, Mayor Gibson  
**Absent:** Trustee Howard, Trustee Maltbie

**ITEM 3 Pledge of Allegiance was led by Mayor Gibson.**

**ITEM 4 Prayer was led by Ted Locke.**

**ITEM 5 Approve Regular Trustee Meeting Minutes of the January 14, 2021.**

Trustee Locke made motion to approve the January 14, 2021 minutes, and was second by Trustee Brady. Motion carried unanimously.

**ITEM 6 Approve Bills**

Trustee Brady made motion to approve the bills as listed, and was second by Trustee Cooper. Motion carried unanimously.

**ITEM 7 Annexation Agreement with Robins for Cat Creek RV Park:**

Mr. Robins stated they are developing a 20 site RV Park, south of R&R Pharmacy. They would like to have a 2" water tap from the Town. RV Park will be on a septic tank.

Meter will set on 16<sup>th</sup> Avenue & Colorado Street. They hope to be up and running by April 2021.

Attorney Steerman said to strike the sewer system and electric system off the agreement and have Mr. Robins and Mayor Gibson initial so the agreement reads for water only.

Trustee McVey made motion to approve Annexation Agreement with Rodney Robins dba Cat Creek RV Park, Trustee Cooper second. Motion Passed.

**ITEM 8 Resolution 21-03-Nebraska Municipal Power Pool appointment:**

Resolution 21-03 is to appoint a representative and alternate representative to the Members' Council of the Nebraska Municipal Power Pool. Discussion if Mr. Piper would qualify for membership as he doesn't live in town limits. Attorney Steerman is going to research where the certificated area for Town of Springfield lies. If Mr. Piper is not in the certificated area will need to move Mayor Gibson to representative and appoint someone else to be the alternate.

Trustee Locke made motion to table until special meeting on the 23rd, Trustee Cooper second. Motion tabled.

**ITEM 9 Landfill:**

A. Scrap Metal Bids-Charlie Turner & TLT Metals, LLC

Two Bids: Charlie Turner- \$4000.00

TLT Metals, LLC-\$15.00 per ton with additional dockage for contamination.

Trustee McVey made motion to approve the bid from Charlie Turner of \$4000.00, (\$2000.00 up front \$2,000.00 once completed),

Attorney Don Steerman will draw up a contract with Charlie Turner stating he is to pay the Town of Springfield \$4000.00 for the scrap metal at the Springfield Landfill, and to be completed by May 1, 2021.

Trustee Cooper seconded.

Trustee Brady, Trustee McVey, Trustee Cooper, Mayor Gibson voted yes.

Trustee Locke voted no.

Motion Passed

### **B. Other Landfill Discussion**

Town Manager McGinnis asked if there needs to a separate charge for couches, recliners, tables & chairs? At this time the Trustees decided to leave as is.

Town Manager McGinnis reported that there will be a landfill inspection with CDPHE on February 25, 2021. Town Manager McGinnis stated she called Baca County Commissioner Ausmus and Burt Brady with CDOT to see if they had any dirt we could get, and no one had any they could spare or get to at this time. Called Chuck Chenoweth, no answer. If dirt can be found town employees could haul dirt if close to town. Trustee Locke suggested to move dirt from the towns 77 acres west of town. Suggestion was to start digging at new pit site and use that dirt as cover.

Trustee McVey received call from Kelby Sikes, Plains Disposal, wants to be able to dump either Monday evening or early on Tuesday morning before landfill employees arrive at 9:00 am. See if Mr. Sikes can re-work his route so he dumps town trash on Tuesdays.

### **ITEM 10 Public Comment for Non-Agenda Items:**

Bernie Alvarez Planning & Zoning Chairwoman presented letter she received from Terracon on behalf of the Southeast Colorado Hospital District, Nicole Hain/Bob Schaller as representatives. With the letter was plans for new construction to the hospital at approximately 29,600 square feet, at \$17,128,255.38 cost to project. Attachment #2 for the town to give its recommendation was not attached as stated in the letter. Letter was dated December 30, 2020, Ms. Alvarez did not receive letter until January 13, 2021. Ms. Alvarez is asking guidance from the board. Attorney Steerman will reach out to Southeast Colorado Hospital first to try and clear up-site plans, along with the missing Attachment #2 paperwork. Attorney Steerman will write a letter to Terracon and SECH to get some clarification.

### **ITEM 11 General Business**

#### **A. Follow-up on City Park Plans Fall 2020**

1. Stump Removal-Armando Burciaga: Remove 3-stumps @ \$400.00 each-\$1200.00.

J & R Lawn Service: Remove & clean-up 2- 5X5, 1-8X8 stumps-\$2250.00.

Trustee Brady made motion to go with Armando Burciaga, and second by Trustee McVey. Motion carried unanimously.

Electrical Superintendent Piper addressed Trustees on the electrical part for the booster pump at City Park. He has a verbal bid from Greg Ming for boring the electric lines under 5<sup>th</sup> street at \$16.00 per foot. Mr. Piper visited with Chuck Wilson to get a Perpetual Easement, a ten-foot easement running north-south along the east property line from the alley south of 5<sup>th</sup> Avenue north to 5<sup>th</sup> Avenue in the Town of Springfield on E 80' of Lots 9, 10, 11 & 12, in Block 7 of the Original Town of Springfield, State of Colorado.

Mr. Piper stated shortest option is to come from alley behind Chuck Wilsons property at 285 feet, as coming from the east is 440 feet.

Trustee Locke made motion to approve easement with corrections on description, Trustee McVey second. Motion passed.

Trustee Locke made motion to approve boring for the electric service line from alley south of 5<sup>th</sup> Street to building in City Park north of 5<sup>th</sup> Street, Trustee McVey second. Motion passed.

Electrical Superintendent Piper will get a written bid from Greg Ming and the Trustees will look at the bid at the Special February 23, 2021 meeting.

## **B. Wage review**

A copy of the wage comparisons was presented to the Trustees, used towns close to Springfield size from the CML salary survey list, Hayden, Ignacio, Kremmling, Rocky Ford, Kersey, Lamar. Used Minimum, Mid, Max range or an actual. Trustee Cooper wanted Manager and Clerk to look at towns in Texas, Kansas for more comparable positions, but this comparison was a good start.

## **C. Building Code Fee Schedule**

Attorney Steerman discussed a fee schedule. Trustee Locke had presented last year the 2006 International Residential Building code permit fee schedule. Trustee Locke had used comparables from La Junta, Pueblo, El Paso & Lamar. Attorney Steerman will write up an Ordinance to adopt 2006 International Residential Building Code fee schedule only and bring to next regular meeting.

## **ITEM 12 Administrative Report**

### **Town Manager/ Treasurer, Merna McGinnis,**

Town Manager McGinnis stated CDOT may want another water line to their facility. Attorney Steerman stated we would need a new annexation agreement for another new line.

Town Manager McGinnis reported that the sales Tax should be all cleared up from the sales tax that was given to Springfield in error.

Electric Superintendent Piper stated the old regulator is PCB contaminated, needs disposed of within 1 yr. when no longer in use. Bid from Sunbelt Solomon \$7,167.05.

Electric Superintendent Piper will contact Sunbelt Solomon and ask for contract on travel and disposal. Will revisit at a later date.

Electric Superintendent Piper discussed purchasing a Vac Trailer/Potholing Machine:

Vermeer Colorado Demo-	\$39,800.00
New-	\$47,895.00
Ditch Witch           Gas Used-	\$35,000.00
Diesel Used-	\$45,000.00

This machine can be used by the electric, water/wastewater and street departments. The cost could be divided between all three budgets. Electric department could get rid of the old bucket truck to offset cost and maybe able to negotiate cost.

Trustee Locke made motion to purchase Vermeer Demo \$39,800.00 subject to negotiations and testing, Trustee Cooper second. Motion passed.

Electric Superintendent Piper talked about the future of the light plant.

### **Town Clerk, Tammy Newman**

Town Clerk Ms. Newman stated the CARES ACT \$107,829.00 has been reimbursed.

Town Clerk Ms. Newman has received a pool quote from Renosys for pool liner \$71,000.00 furnished & installed, optional upgrades \$18,117.00, Wading Pool membrane \$5000.00, Total \$94,117.00. Renosys liner is 65mm, could maybe go with a different liner that is only 20-30mm, \$30,000.00 range, or look into different options. The pool needs a Chem controller, umbrella, guard tubes and shade over 2' area for this season. Will seek funding from Cooper/Clark to help with chem controller, as long as doesn't hurt chances of funding help with swimming lessons.

Town Clerk Ms. Newman reported that the Employee Handbook needs revamping mainly the Drug Free work place needs looking into by adding Cannabis. Ms. Newman will work with Attorney Steerman to rework and bring to Trustees at a later date.

### **Town Attorney, Don Steerman**

Attorney Steerman stated had 3 cases going to Trail in March for Code Enforcement.

Attorney Steerman expressed concern about water restrictions for this summer and would start working on it now for this summer.

### **Police Department, Katrina Martin**

Police report was provided to the Board.

Chief Martin asked to replace one radar unit in vehicle. The funds were budgeted for the cost. One radar unit is \$1885.00 + 38.00 shipping and handling.

**ITEM 13 Mayor and Trustee Reports**

**Correspondence**

Thank you from La Veta School for Trena Howard memorial contribution.

Thank you from Census 2020

**Mayor:**

Mayor Gibson stated the Baca County Commissioners are funding the Ayers Grant that will help with Main Street study.

Mayor Gibson, Cheryl Sanchez and Baca County Commissioners did a walk through the HEMP farm operations, Tuesday 02.09.2021. They will have 120 Employees once up and running to full compacity.

Mayor Gibson was asked to set on the Baca County Economic Development Board, by the Baca County Commissioners.

Mayor Gibson stated hotel still moving forward per Cheryl Sanchez. Cheryl Sanchez is still working on the grant for frontage road.

**ITEM 14 Adjournment**

Trustee McVey made motion to adjourn at 8:47 pm, Trustee Cooper second. Motion carried unanimously.