

Item 1: Call to Order: 6:00 pm

Item 2: Roll Call:

Present: Mayor Tyler Gibson

Trustees: Christy Brady, Mike Cooper, Ervin Maltbie, Dan McVey

Absent: Jim Howard

Guest Present: Larry Duncan, Kathy Self, Inez Will, Vicki Hall, Ellsworth Espeseth, Bernie Alvarez, Rick Murphey & Austin Murphey, Jeremy West

Staff Present: Merna McGinnis, Town Manager/Treasurer

Tammy Newman, Town Clerk

Heath Piper, Electric Superintendent

Don Steerman, Town Attorney

Katrina Martin, Police Chief

Dustin Martin, Police Sargent

Jonah West, Animal Control

Item 3: Pledge of Allegiance: Led by Mayor Gibson

Item 4: Prayer: Led by Trustee Maltbie

Item 5: Approve Minutes of the May 13, 2021, Board of Trustee's Regular Meeting:

Trustee Brady made motion to approve minutes of the regular Trustees meeting May 13, 2021. Second by Trustee Maltbie. Motion Passed.

Item 6: Approve Bills:

Trustee Cooper made motion to approve payment of bills. Second by Trustee McVey. Motion Passed.

Item 7: Kathy Self

Kathy Self, Springfield Tree Board Chairman gave a report on the tree grant of \$12,000.00 for tree removal and tree replants. The grant was extended because of COVID and \$7,913.29 is still remaining until June 30, 2021. Downtown Beautification is going on with containers on Main Street. Memorial Park's 30 Year Celebration will be May 2, 2022. Kathy also stated that she loved the new roof on the gazebo. Arbor Day 30 Year celebration will be October 4, 2021, and Kathy stated she would like the flag presented for the 30-year commemoration placed at Memorial Park for the celebration.

Mr. Heath Piper, Electric Superintendent, stated he will check the flagpole at Memorial Park to make sure a light can be placed on it so the Town can also hang the American Flag.

Item 8: Flat Iron Church

Land Purchase Discussion Table until further notice.

Trustee Cooper discussed that the Town should sell the land either for what it was purchased for or for what fair market value is. Since the land was purchased with taxpayer's money, it would not be fair to give it away.

Item 9: Springfield West & Springfield Recreation District

Tabled - waiting on Recreation District representatives; only Vicki Hall with Springfield West, was present.

Item 10: Farmers Market Discussion

Liability Insurance for the season will be \$300.89 and the Farmer's Market committee asked for the cost to be waived or for the town to cover the cost. The farmers market will be in the town's parking lot starting June 19th and will run every other weekend through September with the possible addition of Saturday, July 24th during the fireman's auction. Vendors will not pay a fee. DM Auctions will cover the cost of \$300.89. Next year the plan will be to ask for donations to cover the cost of insurance.

Item 11: Ordinance No. 351

An ordinance enacting the definition of recreational vehicle "RV" park as provided in section 16-4 of the Springfield Municipal code and adding an additional permitted use providing for a permitted use for an RV Park in a R-1 zone upon compliance with additional standards.

After discussion, it was decided to put the Ordinance into first reading, by Trustee McVey. Trustee Cooper made the motion to approve the First Read of Ordinance No. 351 with the correction of two E's, in Sec. 16-4(c)(3), changing to E., F., G., & H so it reads correctly. Trustee McVey seconded. Motion Passed.

Item 12: Public Comment for Non-Agenda Items

Anyone who would like to address the Board of Trustees on any matter other than an agenda item will be given an opportunity, 3-minute time limit each person after signing the roster.

Mr. Ellsworth Espeseth questioned if RV Parks needed natural gas. Mr. Espeseth also asked about the letter of intent for the open Trustee position. Mr. Espeseth asked what can be done about the need for dirt to cover the landfill and if tarps need to be purchased to cover the trash. He also stated that the landfill needs new equipment, as the current equipment is worn out.

Mr. Larry Duncan stated his concerns about speeding traffic through town and the safety for children and citizens trying to cross Main Street.

The Town will look into a DOLA mini grant which would be a 10% match to purchase a portable speed trailer with flashing lights that take pictures. Mayor Gibson will talk to CDOT about flashing cross walk lights for one or two areas so citizens can cross street safely.

Ms. Alvarez has concerns with the traffic problem also, stated Johnathan Manalo, a former officer with the town of Campo, would come down for a day once a month and only do traffic. Chief Martin responded that are certain requirements set by State and the Town's own hiring practices, and she could not go into it, but he is not hireable by this Police Department, even as a volunteer. Sargent Dustin Martin stated Mr. Manalo had applied with Sheriff's office posse and was turned down there also. Trustee McVey asked if someone was to volunteer how could it be done? Chief Martin stated they would have to go through psychological evaluation, medical evaluation, the hiring requirements and post certification. Trustee Maltbie said standards and policies must be met.

Rick Murphey & Austin Murphey, commended the police department and all they do. Mr. Murphey also discussed the vandalism at the Town Park and thanked the Town for getting the bathrooms opened back up. He also stated that the park looks very nice. Mr. Murphey also had a concern on how courtesy notices were handed out and how procedures were set. The Town will look into in.

Item 13: General Business

A. 249 W. 9th-Purchase Property Discussion, for the water treatment plant site. Cost of \$10,545.63, \$10,226.79 Town of Springfield Assessment and \$318.84 County. It was discussed that Mike Ingle, Water Superintendent, said that the best location would be near the Town Shop on South end of Town. All Trustees agreed that the Town will go with what Superintendent Ingle decides is best and will ask him to come to the next Regular Meeting.

Item 14: Administrative Reports**Merna McGinnis, Town Manager/Treasurer**

Ms. McGinnis clarified last month's discussion on the capital deprecation schedule; the auditor does not want anything under \$5,000.00 to be placed on the depreciation schedule. Trustee Brady made the motion as such. Second by Trustee Cooper. Motion Passed.

Eric Barler has volunteered to cut down dead trees south of fire department and would replant new ones. The Board of Trustees appreciated his willingness to volunteer but would need proof of liability insurance before approving it.

Peter Apel asked if an RV permit would it allow for extended medical stay if they needed to stay and help Mother-In-Law Elsie Cox longer. The Board of Trustees stated at this time the request would not be considered.

Robins Redi-Mix has still not completed the requested dip pans. All-rite Redi Mix will only deliver the concrete but will not set the forms. Steve Taft did not show up to give a bid. Electrical Superintendent Piper stated that there is equipment available where Town Employees can pour the dips themselves. He will look into it further.

The Town's last Audit showed that the Sewer Department did not meet the requirements of the Colorado Resources Loan and was under \$10,000.00. The Town will have to raise the rates to break even in the future.

Mr. Waller is retiring and stated that the Town will need to look for another auditing firm as his partners do not have time to take on another account.

Mr. Waller suggested setting up a Sanitation Fund for the landfill, and also to take Meter Fund and move the correct amounts to the appropriate Electric and Water Funds.

Need to replace 2 wegle mowers; Big R has a Husqvarna for \$4,999.99. The Board of Trustees asked that they shop around before making a purchase.

Asbestos removal at 848 Santa Fe was discussed. Turnkey Environmental placed a bid in the amount of \$52,750.00. They are the company that will be in town to do the school so there was no mobility cost added on. The Town will look for grants to potentially cover this cost. The Town cannot afford to do this without a grant.

Heath Piper, Electric Superintendent

Electric is into the park, Kevin Stolebarger will need to come hook up the electrical and then the water pump will be ready to go.

Tammy Newman, Town Clerk

Mid-America Pools stated that the cement-based surfaces have a higher cost than the RenoSys liner. Another option could be to go with a thinner liner than the RenoSys and hope it lasts for several more years.

The deep end is the worst and patches will not even stick anymore. The pool building needs replaced and needs a new roof over the boiler, along with the pool liner needing replaced.

The Town received the Cooper-Clark Grant of \$8,000.00 for swimming lessons and the Chemtrol 250 controller for the pool.

American Rescue Plan funds have been applied for in the amount of \$172,802.96 for the 2021 year. The Town will receive a second tranche of \$172,802.95 in 2022 for a total of \$345,605.91.

An email was received from a student working on her master's degree from San Angelo, Texas studying the bird called Mississippi Kite (small hawk-like bird). She would like to set up a netting in the park and golf course to catch, band, draw blood or shed feathers and release back humanely. She stated she has a State of Colorado and Federal Permit to do this research. Would like to come between July 15th and July 18th to study them. Trustees suggested for her to talk to Mitzi Jett as she posts about them often and would have to get a hold of Joe and Penny Self about the golf course. Trustees would like to help out but need more information about the type of netting that would be used, and the process involved.

Don Steerman, Town Attorney

No projects going on right now just the day-to-day operations.

Katrina Martin, Chief of Police

Trustees were given the monthly report. Discussed skunks with animal control officer, Jonah West.

May 19th did a stop and got 2.1 grams of crystal meth which is a misdemeanor plus several syringes of liquid meth already drawn to be a felony they would have had to have double the amount and they all know how much they can carry so it is only a misdemeanor.

Item 15: Mayor and Trustee Reports

Trustee McVey stated that the Fireman's Auction will be July 24th.

Jim Civis has been asking if the Town has any equipment to put on Auction-Time yet. Town Manager Merna will have to Town workers look into it.

Trustee McVey also received a complaint from Steve Keenan on a courtesy notice given for a building permit stating that he had one day to get the building permit. It was discussed that the Town needs to get different courtesy notices for building permits - not the same legal action notices that is given for the weeds, junk, trash and cars.

Trustee Maltbie questioned the decision of last meeting about Trustees being involved in the interviewing procedure of the hiring and firing of employees, as per the ethics handbook our form of government can't be involved in that process. It should be up to the department supervisor to hire or fire whom they deem fit - not the Board. Mayor Gibson said the Board isn't going to be involved with the interview, just the final hiring. The manager or department head is deciding whom to hire and will bring that pick to the Board for final approval. Attorney Steerman stated as long as the Board isn't managing the day-to-day operations of the employee the Board can decide where the final say of who gets hired goes to. Attorney Steerman would discourage the Board from being involved in the interviewing process of the employee for each department and stated the manager or the department head should bring the recommendation to the Board for approval. Mayor Gibson

stated that the Town will only be giving final approval on whom is hired, and that the Manager or department head will bring that recommendation to the Board. The Board will not and should not be involved in any of the interviewing process, unless explicitly asked by the manager or department head.

Mayor Gibson: The town was awarded the CDOT Grant of \$55,000.00 and will be working with Ayers Associates again.

SCEDD Housing Feasibility Study was released and shows the need for more/better housing. June 8, 2021 there was a SWOT analysis for the SCEDD report detailed assessment on the Strengths, Weakness, Opportunities, and Threats for Baca County as a whole. The results should be done June 22, 2021.

Tim Shefchik sent over the incentive agreement and Attorney Steerman is looking it over. Approval for the agreement will occur at a special meeting. Road shouldn't be paved until after the hotel is built, and the Town will reimburse the developer up to \$75,000.00. Discussion also occurred on the hotel electrical service and that the Town will be servicing the hotel as it is a new service.

Item 16: Executive Session: Reviewing Letters of Intent to fill open Trustee Position C.R.S. Section 24-6-402(4)(f). The appointment of any person to fill the office of a member of the governing body. RE: Letters of Intent.

And

C.R.S. Section 24-6-402(4)(b). Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions. RE: Possible gravesite relocation.

Trustee Cooper made motion to go into executive session at 8:40 pm. Second by Trustee McVey. Motion carried.

Item 17: Return to Regular Board of Trustee Meeting:

At 9:20p.m., the Executive Session concluded. The participates in the executive session were: Don Steerman, Christy Brady, Erv Maltbie, Mike Cooper, Dan McVey, Tammy Newman, Merna McGinnis and Tyler Gibson.

Trustee McVey made motion to nominate Kirk Guder to fill the empty position in the Board of Trustees.

Trustee Cooper made motion to nominate Jeremy West to fill the empty position in the Board of Trustees.

Trustee McVey made motion for nominations to cease. Trustee Cooper second. Motion passed.

Roll call:

Trustee Brady: Jeremy West; Trustee Cooper: Jeremy West; Trustee Maltbie: Jeremy West; Trustee McVey: Kirk Guder; Mayor Gibson: Jeremy West.

Jeremy West-4

Kirk Guder-1

Jeremy West was voted to fill the vacant position on the Board of Trustees.

Item 18: Adjournment

Trustee Maltbie made motion to adjourn at 9:24. Trustee Cooper second. Motion carried.