

ITEM 1: Call meeting to Order: 6:00 pm

ITEM 2: Roll Call:

Mayor Tyler Gibson

Present: Trustees: Christy Brady, Mike Cooper, Jim Howard, Dan McVey, Jeremy West

Absent: Trustee: Ervin Maltbie

Guest Present: Kathy Self, Cheryl Sanchez, Stephanie Gonzales, Brent Frazee, Eric Gubelman, Marla Humphrey, Sami Sparks, Chase Humphrey, Braiden Humphrey, Bernie Alvarez, Colin Brooks

**Staff Present: Merna McGinnis, Town Manager/Treasurer
Tammy Newman, Town Clerk
Heath Piper, Electric Superintendent
Don Steermen, Town Attorney
Katrina Martin, Police Chief**

ITEM 3: Pledge of Allegiance led by Mayor Gibson.

ITEM 4: Prayer led by Trustee West.

ITEM 5: Approve Minutes of the June 10, 2021, Board of Trustee’s Regular Meeting and June 24, 2021, Board of Trustee’s Special meeting.

Trustee Cooper made motion to approve minutes of the regular trustee meeting June 10, 2021 and special trustee meeting June 24, 2021, with the correction of item 10 on regular trustee minutes should have been DM Auctions instead of DM action. Seconded by Trustee Howard. Motion passed.

ITEM 6: Approve Bills

Trustee Brady made motion to approve bills. Seconded by Trustee McVey. Motion Passed.

ITEM 7: Public Hearing Tavern Liquor License Application

Tavern License (City); Marla Humphrey., dba The Lost Dog Bar and Grill, LLC, 889 Main Street, Springfield, CO.

This is a public hearing before the Local Liquor Licensing Authority for the Town of Springfield, to determine whether the application for a Tavern Liquor License by The Lost Dog and Grill, LLC (Applicant), located at 889 Main Street, should be granted or denied. This hearing will be conducted pursuant to the laws of the State of Colorado and the Ordinances and procedures of the Town of Springfield.

The purpose of this hearing is to receive information, data and testimony by any interested parties in order to enable the Local Liquor Licensing Authority (LLA) to make findings and reach conclusions required to be made by state law as to whether or not the application should be approved or denied. One of the principal questions the Local Liquor Licensing Authority (LLA) will be concerned with throughout this hearing relates to the reasonable requirements of the neighborhood for the outlets applied for and the desires of the inhabitants of that neighborhood with respect to the outlet. Those persons who will be heard during this hearing are “parties of interest”, who are defined by state law as being the applicant, residents of the neighborhood and owners or managers of businesses located in the neighborhood.

The order of this hearing will be as follows. At the conclusion of my opening comments, the City Clerk will give a summary of the preliminary investigation completed with regards to the application. The Police Department

will comment on the background investigation. The Applicant will present their case, meaning they will present testimony, exhibits, petitions, or other materials relevant to the application. Interested parties may then testify for or against the proposed application, after which the Applicant will have the opportunity for rebuttal. At the conclusion of all testimony, the Local Liquor Licensing Authority (LLA) will make its decision to approve or deny the application, or to continue the hearing.

All testimony will be given under oath given by the City Clerk. Any exhibits presented during the hearing will be submitted to the City Clerk to become part of the record. The Clerk's official files are hereby admitted into the record of this hearing.

May we now have the Clerk's report:

TO: Springfield Board of Trustees
FROM: Tammy Newman, Town Clerk
DATE: July 8, 2021
SUBJECT: Board of Trustee Agenda Item– Tavern Liquor License – New Application

Name and Address of Applicant: Marla Humphrey
1180 Tipton St.
Springfield, CO 81073

Trade Name and Address: The Lost Dog Bar & Grill, LLC
889 Main Street
Springfield, CO 81073

Operating Manager: N/A

Date of Application: May 17, 2021

Date of Current License Expiration: N/A

Documents Accompanying Application

Local and State License Fees: Submitted with Application. Applicants have submitted an application and fee for a new license with concurrent review by the Colorado Department of Revenue, Liquor & Tobacco Enforcement Division and the Town of Springfield, Colorado

Zoning: C-2, Tourist-Oriented and Community Commercial/Correct Zoning

Building Plans and or Sketch of Interior: Included as an attachment, information was marked as required by the Department of Revenue

Distance from School as per Statute: 2640 feet

Deed or Lease or Assignment of Lease Ownership: Ownership by Deed

Evidence of Public Notice

Posting of Premises: Was posted and evident on premises June 17, 2021.

Legal Publication: Published in the Springfield newspaper of general circulation, Plainsman Herald on June 30, 2021.

Police Investigation/Comments: The Springfield Police Department

Finding of Facts:

1. The Lost Dog Bar & Grill is requesting approval of a new Tavern Liquor License, with concurrent review by the Colorado Liquor & Tobacco Enforcement Division and the Town of Springfield, Colorado.
2. The required fees were submitted as required.
3. The required documents, sketches, property ownership and distance from nearest school were submitted or met.
4. Police Department comments

Recommendation:

It is recommended that the New Tavern Liquor License Application for The Lost Dog Bar & Grill be approved, unless negative comments are reported by the Springfield Police Department at the time of the Public Hearing on July 8, 2021.

Swearing in by Tammy Newman, Town Clerk:

Would anyone who would like to give testimony for or against The Lost Dog Bar & Grill,
Please stand, raise your right hand and repeat after me:

I, Sami Sparks & Bernie Alvarez, do solemnly swear that the testimony provided today is true and accurate to the best of my knowledge, so help me God.

Sami Sparks & Bernie Alvarez both spoke in favor for the Lost Dog Bar and Grill.

Motion to approve or deny the Tavern liquor license for The Lost Dog Bar and Grill, LLC., located at 889 Main Street, Springfield, CO 81073:

Trustee Cooper made motion to approve liquor license. Trustee McVey seconded.

Trustee Brady: Yes, Trustee Cooper: Yes, Trustee Howard: Yes, Trustee McVey: Yes, Trustee West: Yes, Mayor Gibson: Yes. Motion passed unanimously.

ITEM 8: SCEDD/SECED Housing Project

Stephanie Gonzales, Cheryl Sanchez, Eric Gubelman & Brent Frazee

Large regional housing project with 13 counties with 65 to 70 housing units is the target. American rescue act dollars can be used for the towns part. Housing presale can be for the working force, but not limited to just workforce. The towns cost will be determined by how many counties opt into the program. Tap fees come back to the Town on the back end of the project. Will have a design option, price range 150,000.00-200,000.00. Brent with SCEDD will be meeting with protentional home owners and helping with financial options.

**ITEM 9: Southeast Colorado Resiliency & Recovery Roadmaps Project-Letter of Support
Stephanie Gonzales**

Results of and exercise through DOLA after the pandemic on what could have been done different for economic recovery. DOLA paying for a consultant for the area, for a recovery plan for the SE region. Letter of support is just saying the town is willing to participate and be available when the consultant is in town or in need for help. Mayor Gibson read letter. Trustee West made motion to approve letter of support. Seconded by Trustee Howard. Motion passed.

ITEM 10: Kathy Self-Tree Grant with Forest Service.

Conclusion on a 4-year Forest Service tree grant, for \$12,000.00 for tree removal and replant. There were 39 dead trees removed and 10 replants to date with 29 more replants by September into the street right of way.

In need of bike racks at both parks.

ITEM 11: Ordinance No. 351-Second Read

An ordinance enacting the definition of recreational vehicle "RV" park as provided in section 16-4 of the Springfield Municipal code and adding an additional permitted use providing for a permitted use for an RV Park in a R-1 zone upon compliance with additional standards.

Trustee West made motion to approve Ordinance No. 351. Trustee Brady seconded. Motion passed.

ITEM 12: Airport Apron and Taxiway Reconstruction

Professional Service Agreement Armstrong Consultants

Most of the towns \$40,000.00 match will be in kind, taking out the old apron. The state has the money ready now but is not in town budget for this year, if go ahead now town would have to do a supplemental budget.

Trustee Cooper made motion to approve the Armstrong Consultants Professional Service Agreement. Trustee Brady seconded. Motion Passed.

ITEM 13: Appointment Springfield Tree Board, Kathy Self, 3-year term, Expiring June 2024:

Trustee Cooper made motion to re-appoint Kathy Self to Springfield Tree Board for 3-year term, Trustee McVey seconded. Motion passed.

ITEM 14: Appointment Fireman's Pension Board, Robert Cooper, 3-year term, Expiring July 2024:

Trustee West made motion to re-appoint Robert Cooper to Fireman Pension Board. Trustee McVey seconded. Motion passed.

ITEM 15: Appointment Springfield Housing Authority, Charlotte Fortik, 5-year term, Exp. July 2025:

Trustee West made the motion to re-appoint Charlotte Fortik to the Springfield Housing Authority. Trustee Cooper seconded. Motion passed.

ITEM 16: Public Comment for Non-Agenda Items

Anyone who would like to address the Board of Trustees on any matter other than an agenda item will be given an opportunity, 3-minute time limit each person after signing the roster.

No Comment

ITEM 17: General Business

A. Sewer Rates Discussion: Trustee McVey made motion to raise Sewer rates by \$1.50 to \$17.00 for a base rate. Trustee Brady seconded. Motion passed.

B. Water Rates Discussion: Need to work on USDA portal for grant.

C. Landfill Discussion: TLT would pay \$25.00 ton for the old metal pile and \$45.00 a ton on the new metal pile. Discussion on digging a new cell, and what option to go with for the funding, USDA Loan or CD secured loan through a bank.

John Webb has a semi load of dirt to donate to the landfill.

Policy & Procedures on how the landfill is to operate July 27, 2021 special meeting.

Salary discussion July 27, 5:00 pm special meeting.

MOU at special meeting July 27, 2021.

ITEM 18: Administrative Reports

Merna McGinnis/Town Manager/ Treasurer:

Waste tire disposal with Cowpokes must be semi load and town would have to talk to CDPHE.

Ms. McGinnis reported that 20 people used the E-waste disposal day, filling 5 dumpsters.

Heath Piper/Electric Superintendent discussed different options to replace Wegele mowers. There is \$80,000.00 in street department capital outlay this year, have spent 9,000.00.

Trustee Brady made motion to approve two new Husqvarna 54" deck \$3199.99 each not over 6500.00 for two. Trustee West seconded. Motion passed.

Ms. McGinnis and Ms. Dunham will be in court on Monday July 12th 1201 & 1213 Santa Fe Street, for code enforcement.

Ms. McGinnis stated street department still filling holes haven't started chip seal.

Heath Piper/Electric Superintendent:

Dip pan machine, the kind we need has to be custom built.

Mr. Piper needs to get quote on what is needed to do dip pans and sidewalks.

Trustee West made motion to approve \$8000.00 plus shipping. Trustee Brady seconded. Motion passed.

Need to have discussion on electrical issues, plans for upgrades, put on agenda.

Need to order diesel only have \$20,000.00 in budget.

Trustee Cooper left meeting at 7:54 pm.

Trustee McVey made motion to approve up to \$25,000.00 for 7500 gallons of diesel. Trustee West seconded. Motion passed.

Tammy Newman/Town Clerk:

Farmers Market had 11 vendors on the 3rd, lots of foot traffic.

BBQ 24th, to raise money for the swimming pool.

Trustee West met with Ms. McGinnis and Ms. Newman about different grants that is available for the swimming pool. Mayor Gibson, Ms. McGinnis and Ms. Newman will be meeting with students from CU/Boulder looking for design projects and will visit with them about the pool, miniature golf, skate park, tennis court, main street and housing the project.

Ms. Newman asked about the research on the Mississippi Kites, if ok to trap in the city park.

Trustees said would be ok, Ms. Newman will let the graduate student know.

Don Steerman/Town Attorney:

Airport hangar lease, 2016 FFA notice does not allow storage for anything that is not air craft related. Need to updated lease, so town doesn't lose out on future grant money or have to pay grant money back. Will have new lease ready for next meeting.

Mr. Steerman discussed the board of adjustment which is a 5-member board and 4 out of the 5 has to be present to have a meeting. This can be changed by an ordinance so that it can be a majority vote instead.

Mr. Steerman discussed the electric annexation that the town can take on new services now but will have to do a reimbursement for the existing services so the town could service them in the future.

Katrina Martin/Police Department:

Asked Trustees if they had received the police report. Trustee West asked about the number of calls. Trustee McVey commented on the number of traffic citations.

ITEM 19: Mayor and Trustee Reports:

Mayor Gibson read thank you card from Mike and Amber Ingle for the food, paper goods etc. for the passing of Mikes mother Sheila Emick.

ITEM 20: Adjournment:

Trustee McVey made motion to adjourn. Trustee West seconded. Meeting adjourned at 8:14 pm.