

ITEM 1: Call meeting to Order, 6:00 pm

ITEM 2: Roll Call;

Present:

Mayor Gibson

Trustees: Christy Brady, Mike Cooper, Jim Howard, Ervin Maltbie, Dan McVey, Jeremy West.

Absent:

Trustee: Christy Brady

Guest Present:

Phil & Tanisha Hinds, John Overhauser

Staff Present:

Merna McGinnis, Town Manager/Treasure

Tammy Newman, Town Clerk

Heath Piper, Electric Superintendent

Don Steerman, Town Attorney

Katrina Martin, Police Chief

ITEM 3: Pledge of Allegiance led by Mayor Gibson.

ITEM 4: Prayer led by Trustee Maltbie.

ITEM 5: Approve Minutes of the July 8, 2021, Board of Trustee's Regular Meeting and July 27, 2021, Board of Trustee's Special Meeting.

Trustee West made motion to approve minutes of the regular trustee meeting July 8, 2021 and special trustee meeting July 27, 2021. Seconded by Trustee Howard. Motion passed.

ITEM 6: Approve Bills

Trustee McVey made motion to approve bills. Seconded by Trustee Cooper. Motion passed.

ITEM 7: Colorado Liquor Retail License-Renewal

3.2% Beer off Premise License (City); Love's Travel Stops & Country Stores, Inc., dba Loves Country Store No. 37, 1100 Main Street, Amber Montgomery.

Tabled until receive all paperwork.

ITEM 8: Phil & Tanisha Hinds/Flat Irons Church

Phil and Tanisha Hinds would like to purchase 2 acres of the land that the town owns on the west side of town to build a Church in the next 1 to 2 years. Town will break out 3rd Avenue going west, if land owners want gravel, asphalt or any other material it would be assessed onto the taxes to the property owners. With the housing project going in along fairgrounds road the best place for the Church would be behind the Fire Department to the west, so Church has access from County Road FF and 3rd Avenue off fairgrounds road. Church would have to pay the tap fees and all normal expenses to setup utilities. Attorney Steerman suggested attaching a covenant to sell property for a church and if a church or religious organization doesn't build then the property goes back to town at the same cost it was purchased for. The town purchased 78 acres west of town in March 2006 for \$1,125.00 per acre. Suggested purchase price to sell would be cost plus 10%, \$1237.50 an acre = \$2,475.00 for 2 acres. Phil and Tanisha will talk to the church board and get back with Trustees within 30 days as to move forward. Attorney Steerman will go ahead and draw a contract for Sept. 9th meeting.

ITEM 9: Resolution 2021-9, Sewer minimum rate increase:

A resolution establishing increasing the sewer user charges and sewer tap fees.

Trustee Howard made motion to approve Resolution 2021-9, Sewer base rate increase. Seconded by Trustee West.

Yes: Trustees Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

ITEM 10: Resolution 2021-10, Fee Schedule change:

A resolution adopting the master fee schedule for 2021, Amending Sewer Rates.

Trustee West made motion to adopt Resolution 21-10, Fee Schedule. Seconded by Trustee Maltbie.

Yes: Trustees Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

ITEM 11: Memorandum of Understanding-Housing Project, Town of Springfield & Southeast Colorado Enterprise Development, Inc.

Trustee Cooper made motion to approve MOU. Seconded by Trustee West.

Yes: Trustees Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

ITEM 12: Public Comment for Non-Agenda Items

John Overhauser, 433 Juniper Street, wants the bill verbiage to be changed to say base rate not minimum on the utility bills. Discussion on prorating utility bills, need to do more research on how other municipalities handle this.

ITEM 13: General Business

A. Electrical Upgrades

Heath Piper Electric Superintendent, stated the town has grown and used more voltage this summer than years past, Mr. Piper has been moving voltage around to keep electric on but is at its max. Need a new substation, transformers, regulators and OCR's. There is a need for 5 transformers in one stretch of alley line. Trustee West asked for a proposal on the different ways the town could go, rebuilt what we have or totally scrap and go another way. The Colorado Revitalization Grant is awarding up to 5 million per grantee, and the USDA may have grant/loan options, or bond may be an option. Mr. Piper will get costs on different options to help with the problem with the current load and bring back to the trustees.

B. Job duties and descriptions.

Discussion on electrical superintendent, probation period time of 6 months.

Trustee McVey made motion to raise salary to \$105,000.00 annually. Second by Trustee West.

Yes: Trustees Howard, Maltbie, McVey, West, Mayor Gibson.

Abstained: Trustee Cooper

C. Landfill policies and procedures.

Trustee Cooper made motion to adopt Landfill policies and procedures.

Seconded by Trustee Howard.

Yes: Trustees Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

D. Police Academy Grant

Chief Martin talked about the cost of the police academy for Jonah West that starts August 16, 2021, and for the town to pay the remaining balance and get reimbursed every pay check for 2 years. The police academy grant award was \$6,134.00, the remainder after the grant costs were taken out would be approximately \$5,855.26. The repayment plan would \$122.00 per pay check, or \$244.00 per month over the next 2 years. Mr. Jonah West already has an employment agreement in place for

2 years. Once they have the exact amount of the remaining cost of the police academy, they will draw up the repayment contract.

E. Contract TLT Metals-Landfill Scrap Metal

Trustee McVey made motion to approve contract with Tyrrell Tankersley, dba TLT Metals, LLC with amended addendum for change of completion date and weight scale tickets for each load.

Seconded by Trustee Howard.

Yes: Trustees Cooper, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

ITEM 14: Administrative Reports

Merna McGinnis/Town Manager/ Treasurer:

Reported that Pam Hartley wants a street light at 2nd and Spruce. Mr. Piper said electric department will purchase a solar light to put on a pole as an experimental project.

Ms. McGinnis let the trustees know that there was an extension filled on the 2020 audit have until September 30, 2021 to have completed.

Ms. McGinnis stated that RFP's have been sent out that the town is looking for new auditor.

Ms. McGinnis let trustees know Springfield will be hosting the ARPA meeting on August 26th at 9:00 am at the Lions Den and lunch at the Longhorn Steakhouse if they wanted to attend.

Ms. McGinnis stated there will be an CML meeting Sept. 2, 4-7;30 pm, in La Junta, must register by August 23rd, if anyone wants to go let her know.

Ms. McGinnis stated she had a complaint about the demolition on the new Dollar Store site, wanting to know if they had gotten an asbestos permit, was explained that the town does not issue asbestos permits. Complaining party then called CDPHE and complained. Ms. Newman & Ms.

McGinnis received a phone call from CDPHE to stop demolition as Dollar Store did not have a demolition permit through the state. Before anyone can do any demolition of any building or even taking out any load bearing wall, you must have a state demolition permit. Mr. Steerman will do research to see if the state can make the town stop a private contractor from doing demolition and get back with Ms. McGinnis.

Ms. McGinnis reported sales tax was up this month.-

Ms. McGinnis did an overview of the all finances, and budget reviews will start next week.

Tammy Newman/Town Clerk:

Farmers Market: Last market 14 vendors Community seems to be embracing the Farmers Market, positive outcome on social media and talk in churches. Gardens are starting to produce so should have lots of variety. Ms. Stewart wanted me to thank you all for allowing the Farmers Market for the community. Dates: August 14 & 28, September 11 & 25.

Land and Water Conservation Fund Grant, LWCF Megan Sims, Administrator: 50/50, must have 10% cash match, could use in-kind for cash match and can have other non-federal grants to help with the rest of the match. Megan is reaching out to GOCO as one of their grants looks like it would be a good fit for the projects we would like to do with the pool, skate board park and miniature golf. LWCF is where the swimming pool funds originally were received from to build the swimming pool and bath house. Jeremy would like to help with this grant and is looking into the Tony Hawk grant for the skate park.

Don Steerman/Town Attorney:

Hanger lease agreements will be ready by next meeting for review for the requirements with the FAA regulations.

Katrina Martin/Police Department:

One thing that wasn't added to the Police report was the Tier 1 policies, they have finished 35 + policies. Mayor Gibson and Attorney Steerman are reviewing them right now. Have 4 more tiers of

policies to do. Officer Dustin Martin is signed up to do the certified field training officer, so when Jonah West is done with his training Officer Dustin Martin will be able to train.

Riley Cooper will be returning to full time, from part-time status starting September 1, 2021.

ITEM 15: Mayor and Trustee Reports

Ayers Associates, David Land was in town on 8.11.2021 to do a walk through on the DOLA main street grant, just waiting on CDOT on the special use permit. Then can get moving on the benches, bike racks along main street.

There is another grant from DOLA for Main Street Applicants, called "Main Street Open for Business". This grant is for businesses on Main Street and one block off main. Businesses can apply for help with A/C HVAC, windows, doors and roofs. It is an 80/20 grant, that the American Recovery Plan Act funds can be used for recovery of Main Street businesses. Town will apply for the funds that are ran through DOLA. The town will have contracts with operating businesses. If not done per agreement businesses would have to refund the money. It is a rolling grant first cycle is August 23, 2021, next deadline is a September deadline. Need to get list of businesses and their needs first, then establish a contract with the business. Once the business meets the conditions of the grant the 20% match will be forgiven, with the Town's ARPA funds.

Mayor Gibson read thank you card from Tammy Newman for gift card for the passing of Tammy's grandfather Paul Wayne Ray.

Trustee McVey stated he was very proud of two city employee's (Mike Ingle & Steve Bush) whom stopped and got out of their vehicle and took their hats off for John Waalkes funeral procepcion.

ITEM 16: Executive Session: Police Department

For a conference with the City attorney for the purpose of receiving legal advice on specific legal matters under C.R.S. Section 24-6-402(4)(b).

And

For the discussion of personnel matters under, C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; the following additional details are provided for the identification purposes police department and Chief of Police discussion.

Trustee West made motion made to move into executive session at 8:18 pm. Second by Trustee Maltbie. Motion passed.

ITEM 17: Return to Regular Board of Trustee Meeting: 9:40 pm

The time is now 9:40 pm, and the executive session has been concluded. The participants in the executive meeting were; Mayor Gibson, Attorney Steerman, Trustee West, Trustee Howard, Trustee Maltbie, Trustee Cooper, Trustee McVey and Police Chief Martin. For the record, if any participants who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the session, or that any improper action occurred in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Seeing none, the next agenda item is....

Chief Martin asked Attorney Steerman and Mayor Gibson if they had been able to look over the Tier 1 polices that she had sent out. Attorney Steerman said he would get back with Chief Martin next week.

Ms. McGinnis asked for clarification on starting salary for Riley Cooper, Chief Martin responded with starting salary will be \$33,000.00.

ITEM 18: Adjournment

Trustee Maltbie made motion to adjourn. Trustee West seconded. Meeting adjourned at 9:45 pm.