

ITEM 1: Call meeting to order, 6:00 pm

ITEM 2: Roll Call;

Mayor Gibson

Trustees: Christy Brady, Mike Cooper, Jim Howard, Ervin Maltbie, Dan McVey, Jeremy West.

Absent: Trustee: Mike Cooper

Guest Present: Gloria Jean

**Staff Present: Merna McGinnis, Town Manager/Treasurer
Tammy Newman, Town Clerk
Heath Piper, Electric Superintendent
Mike Ingle, Water/Sewer Superintendent
Katrina Martin, Police Chief**

ITEM 3: Pledge of Allegiance, led by Mayor Gibson.

ITEM 4: Prayer led by Trustee Maltbie.

Mayor Gibson asked for motion to amend the agenda to combine agenda items 15-19 into one item called wage review so could formally set the wage rate before action can be taken. Trustee McVey made motion. Trustee Maltbie seconded the motion.

Yes: Trustee Brady, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion Passed.

ITEM 5: Approve Minutes of the August 12, 2021, Board of Trustee's Regular Meeting.

Trustee Howard made motion to approve minutes of the regular trustee meeting August 12, 2021. Seconded by Trustee West. Motion passed.

ITEM 6: Approve Bills.

Merna asked to include two bills to the payables, one to Dixon & Waller for completion of the 2020 Audit in the amount of \$3,737.50 and Fairfield & Woods for Code Enforcement case at 1201 Santa Fe and 1213 Santa Fe in the amount of \$3,636.64. Trustee McVey asked about repairs to John Deere tractor. Mr. Piper stated that it was the clutch.

Trustee Brady made motion to approve bills. Seconded by Trustee Maltbie. Motion passed.

ITEM 7 Colorado Liquor Retail License-Renewal

3.2% Beer off Premise License (City); Love's Travel Stops & Country Stores, Inc., dba Loves Country Store No. 37, 1100 Main Street, Amber Montgomery.

Ms. Newman, gave a report that all paperwork and fees had been paid, no negative report from Chief Martin, recommended approval of renewal.

Trustee McVey made motion to approve Love's Travel Stops & Country Stores, Inc. dba Love's Country Store No. 37 liquor license. Seconded by Trustee Brady.

Yes: Trustee Brady, Maltbie, McVey, West, Mayor Gibson.

No: Trustee Howard
Motion Passed.

ITEM 8 Colorado Liquor Retail License-Renewal

3.2% Beer off Premise License (City); Springfield Truckstop, LLC dba Valero, 27080 US Highway 287, Ranjit Johal.

Ms. Newman, gave a report that this license had been over looked and had expired August 15, 2021. Ms. Newman got in touch with state, and we are within the window to renew. All paperwork and fees have been paid, no negative report from Chief Martin, recommended approval of renewal.

Trustee McVey made motion to approve Springfield Truckstop dba Valero liquor license. Seconded by Trustee West.

Yes: Trustee Brady, McVey, West, Maltbie, Mayor Gibson.

No: Trustee Howard

Motion Passed.

ITEM 9 Land Purchase Contract.

Attorney Steerman commented that Phil and Tanisha Hinds wants a comment from the Town that they didn't need to look for land elsewhere, that they can buy 2 acres west of the fire station at the agreed price of \$2,475.00 as discussed in the August 12, 2021 Board meeting. Since the land isn't platted Mr. Steerman will draft a general contract that the legal description of the 2 acers can be added later, and let them look it over before bringing to the Trustees to approve.

ITEM 10 Resolution 2021-11.

A Resolution supporting the Town of Springfield's application for a Colorado Parks and Wildlife Land and Water Conservation (LWCF) and GOCO grants to renovate the Springfield Municipal Pool, bathhouse, build a miniature putt putt golf course and skate park.

Trustee Howard made motion to approve Resolution 2021-11. Seconded by Trustee Brady.

Yes: Trustee Brady, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion passed.

ITEM 11 CIRSA 2022 Preliminary Contribution Quotations-Budget Preparation

Workers' Compensation Preliminary Contribution Quotation, \$25, 997.00.

Property/Casualty Preliminary Contribution Quotation, \$76, 529.87.

Trustee West made motion to approve the CIRSA 2022 preliminary contribution workers compensation and property/casualty quotes. Seconded by Trustee Maltbie.

Yes: Trustee Brady, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion Passed

ITEM 12 Public Comment for Non-Agenda Items

Anyone who would like to address the Board of Trustees on any matter other than an agenda item will be given an opportunity, 3-minute time limit each person after signing the roster.

NONE

ITEM 13 Electric Upgrade Update

Heath Piper, Electric Superintendent has been working with City of Lamar's Electrical Superintendent on ways to either upgrade parts of our existing substation or to go with an all-new system. Getting information from the company the City of Lamar has been working with to get estimate on what the cost will be for them to do a feasibility study for the Town of Springfield. The immediate substation need is to purchase new regulators that could be used with our old or a new system. There is \$50,000.00 in the budget for substation repairs that could be used.

Trustee West made the motion to approve up to \$50,000.00 for new regulators. Second by Trustee Howard.

Yes: Trustee Brady, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion Passed

ITEM 14 Water/Wastewater Project

Merna McGinnis, Town Manager, gave a report on the Element summary for the water/wastewater project, have everything ready on the USDA Loan except signature, and hasn't signed because costs have gone up and wanted to bring back to the Trustees.

Mike Ingle, Water Superintendent, stated the costs have gone up \$1,500,000.00 due to material costs increase.

Trustee Brady made motion to authorize Ms. McGinnis to sign the water systems improvements preliminary engineering report. Trustee West, seconded.

Yes: Trustee Brady, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion passed.

Cobblestone Hotel had been in touch with Mayor Gibson about needing more water pressure and need for a booster pump. Mr. Ingle was also contacted and is working with them, the hotel is looking at putting something in on their side to get more water pressure.

Possible ground breaking for the hotel is in October 2021.

ITEM 15 Wage Review & Wage Range Approval

Trustee West made a motion to approve the wage range discussed at the July 27, 2021 Special Trustees Meeting. Seconded by Trustee Maltbie.

Yes: Trustee Brady, Howard, Maltbie, McVey, West, Mayor Gibson

No: None

Motion passed

A special executive session will be set at a later date for evaluation/wage review on individual employees.

ITEM 16 General Business

No general business

ITEM 17 Administrative Reports

Merna McGinnis, Town Manager/ Treasurer:

Received the TLT Metal signed contract.

September 13, 2021 the Texas Brotherhood ride is coming through Springfield and staying the night at the Minnick Building. They are traveling from Houston to Colorado Springs, they are a group of

first responders honoring fallen first responders. The town donated 100.00 for the meat for the meal. They accept donation to go to the fallen first responders' families. Received an email from Cheryl Sanchez that Michael Yerman with SCEDD will be in Springfield Sept. 14, 2021, commissioner's office 2:00 pm, if any of the Trustees would to attend let Tammy or Merna know so it can be posted beforehand.

Have been working on the budget, as the proposed budget has to be to Trustees by October 15, 2021. Work session for budget with Trustees and head of departments is scheduled for October 5th at 5:00 pm for the general, conservation trust fund, swimming pool, meter fund and Fire departments and October 7th at 5:00 pm for the Utilities departments.

Ms. McGinnis read, Planning & Zoning Committee; Bernie Alvarez letter of resignation. Trustee West made motion to accept Ms. Alvarez's letter of resignation. Seconded by Trustee McVey.

Yes: Trustee Brady, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion carried.

Heath Piper, Electric Superintendent:

Still trying to get more OCR quotes but until figure the transformer before next summer for the heavy load hits again. Also trying to figure out what we are going to have to have for budget next year for the town and for the hotel project with the rising costs and time frame to get them here. Trying to figure out best route from existing line to hotel.

Tammy Newman, Town Clerk:

Grant update for the fun park project, pool liner, bathhouse renovation, miniature golf, skate/bike park.

Don Steerman, Town Attorney:

Researched if town is obligated to carry out the states demolition orders to stop private contractors from demolition of a building and could not find where the town had to do that.

Couple of projects in the works one the contract with the church on the land purchase and the hanger lease. Hope to have both on the agenda for next month.

Karina Martin, Police Chief:

Trustees were given a copy of the Police report, working on issuing speeding tickets now that they have another officer.

Received final bill from Otero Junior College for Cadet West for the total of \$11,460.13. The town will have to pay total amount, when Cadet West graduates the academy then the grant will pay \$6134.00, Cadet West will owe the town \$5,326.13, to be paid back per paycheck over the next two years per agreement set.

Trustee Brady made motion to issue payment to OJC. Trustee Howard seconded.

Yes: Trustee Brady, Howard, Maltbie, McVey, West, Mayor Gibson.

No: None

Motion passed.

Mr. Steerman will draw up contract for repayment.

Tier 1 Lexipol policies and procedures were handed out to trustees since print there has been a few changes and will bring to next Trustee meeting for approval. Already working on Tier II, and will start ratifying changes quarterly as laws are changing so fast.

ITEM 22 Mayor and Trustee Reports

Mayor Gibson presented speed control signs that are solar powered, Chief Martin said she has been working with different companies to get costs.

Trustee West gave information on upcoming Ogallala Commons tours he will be attending Sept. 28th, 2021.

ITEM 23 Adjournment

Trustee McVey made motion to adjourn. Second by Trustee Maltbie. Motion to adjourn at 7:14 pm.

Next Regular BOT Meeting October 14, 2021, 6:00 PM